

MURTON PARISH COUNCIL

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MINUTES OF ANNUAL MEETING OF MURTON PARISH COUNCIL 13 May 2024

Present: Alastair Bell, Jim Hardman, Tina Longstaff, John McDarren, Willie Patterson, George Slack and three members of the public.

- 24/24 Apologies for Absence** – Cllr King.
Resolved: to accept Cllr King’s apologies.
- 25/24 Election of the Chair and Vice Chair**
Nominations for Chairman: Cllr McDarren. Decision: unanimous.
Nominations for Vice Chairman: Cllr Hardman. Decision: unanimous.
Resolved: That Cllrs McDarren and Hardman serve as Chairman and Vice Chairman respectively.
- 26/24 Declarations of Interest** – All Councillors confirmed that there no changes need to be made to their declarations of personal or pecuniary interests and that there were no declarations to be made in respect of items on this Agenda.
- 27/24 No changes to the following documents were recommended** (all documents available on www.murton.org.uk):
- 27/24/1 Standing Orders** - No recommendations for changes were made to this document which had minor amendments in 2019.
- 27/24/2 Transparency Code for Smaller Authorities** – The documents required to be made public in order to comply with the Transparency Code are available on www.murton.org
- 27/24/3 Procedure for Handling Requests made under the Freedom of Information Act 2000 & Requests made under the Data Protection Act 1998** - No recommendations for changes were made to this document.
- 27/24/4 Complaints Procedure; Procedure for Dealing with the Press/Media** - No recommendations for changes were made to this document.
- 27/24/5 General Data Protection Regulations** – The Clerk had reviewed the PC’s documents and did not make any recommendations for amendments.
- 27/24/6 Annual Financial Risk Assessment (Appendix 1)** – the Clerk had reviewed this document which required only minor changes of dates.
- 27/24/7 Financial Regulations** – The Clerk had just received a revised version of the Financial Regulations and will work on the changes for approval at the August meeting.
- 28/24 Review of Arrangements with other Local Authorities and Review of Contributions made** - there are currently no financial arrangements with other local authorities.

29/24 Review of Inventory of Land and Assets, Buildings and Office Equipment (Appendix 1)

It was confirmed that the list is accurate and up to date and will be included in the Annual Return for 2023/24.

30/24 Review of Representation on or Work with External Bodies and Reporting Arrangements

The Chairman represents the Parish Council on the Warcop Local Liaison Briefing.

31/24 Review and Confirmation of Arrangements of Insurance Cover – The current PC insurers have changed their name from BHIB to Clear Councils. The 2023/24 premium was £421.93 and was the third of a three year deal. The quote for the next three years is £554.79, £16.16 cheaper than the quote for a single year. **Resolved:** to accept the quote for the three year deal.

32/24 Review of Memberships – the payment of the annual subscription for membership to CALC - £163.46 was confirmed.

33/24 Council's Employment Policies and Procedures – no recommendations have been made regarding these items. However as the Clerk is intending to retire in June 2025 the details will be reviewed before the August meeting in order to advertise the vacancy.

34/24 Expenditure incurred under s.137 of the Local Government Act 1972 – In 2023/24 this was £212.00. The limit for expenditure in 2023/24 was £2,504.88 (£8.82 x 284 electors).

35/24 Future Meetings - It was agreed that Ordinary Parish Council meetings will be held at 7.30 pm at Murton Institute (unless stated otherwise) as follow:

Monday 5 August 2024

Monday 4 November 2024

Monday 3 February 2025

Annual Parish Meeting - Monday 3 March 2025 - tbc

Monday 12 May 2024 - Ordinary & Annual Council Meetings

The meeting closed at 7.15 pm.



Clerk, Murton Parish Council