

MURTON PARISH COUNCIL

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MINUTES OF ANNUAL MEETING OF MURTON PARISH COUNCIL 12 May 2023

Present: Alastair Bell, Jim Hardman, Anne King, Tina Longstaff, John McDarren, George Slack and one member of the public.

- 25/23 Apologies for Absence** – there were none.
- 26/23 Election of the Chair and Vice Chair**
Nominations for Chairman: Cllr McDarren. Decision: unanimous.
Nominations for Vice Chairman: Cllr Hardman. Decision: unanimous.
Resolved: That Cllrs McDarren and Hardman serve as Chairman and Vice Chairman respectively.
Cllr Hardman will replace Cllr King as signatory on the PC bank accounts.
- 27/23 Declarations of Interest** - No declarations of personal or pecuniary interests in respect of items on this Agenda were made by elected members.
- 28/23/1 No changes to the following documents were recommended** (all documents available on www.murton.org.uk):
Standing Orders - No recommendations for changes were made to this document which had minor amendments in 2019.
Financial Regulations - No recommendations for changes were made to this document which had minor amendments in 2019.
Transparency Code for Smaller Authorities – The documents required to be made public in order to comply with the Transparency Code are available on www.murton.org
Procedure for Handling Requests made under the Freedom of Information Act 2000 & Requests made under the Data Protection Act 1998 - No recommendations for changes were made to this document.
Complaints Procedure; Procedure for Dealing with the Press/Media - No recommendations for changes were made to this document.
General Data Protection Regulations – The Parish Council documentation will have an annual review at the August meeting.
- 29/23 Review of Arrangements with other Local Authorities and Review of Contributions made** - there are currently no financial arrangements with other local authorities.


Signature

Date of Meeting
7 August 2023

- 30/23 Review of Inventory of Land and Assets, Buildings and Office Equipment (Appendix 1)**
It was confirmed that the list is accurate and up to date and will be included in the Annual Return for 2022/23.
- 31/23 Review of Representation on or Work with External Bodies and Reporting Arrangements**
The Chairman represents the Parish Council on the Warcop Local Liaison Briefing.
- 32/23 Review and Confirmation of Arrangements of Insurance Cover** – it was noted that the current three-year contract for PC insurance enters the third year on 1 June 2023. The premium is £421.93.
- 33/23 Review of Memberships** – to confirm the payment of the annual subscription for membership to CALC - £163.46.
- 34/23 Council's Employment Policies and Procedures** – no recommendations have been made regarding these items.
- 35/23 Expenditure incurred under s.137 of the Local Government Act 1972** – In 2022/23 this was £979.00. The limit for expenditure in 2022/23 was £2,504.88 (£8.82 x 284 electors).
- 36/23 Future Meetings** - It was agreed that Ordinary Parish Council meetings will be held at 7.30 pm at Murton Institute (unless stated otherwise) as follow:
- Monday 7 August 2023
Monday 6 November 2023
Monday 5 February 2024
Annual Parish Meeting - Monday 4 March 2024 - tbc
Monday 13 May 2024 - Ordinary & Annual Council Meetings

The meeting closed at 7.30 pm.

June L. Watson.

Clerk, Murton Parish Council

Signature



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