

MURTON CEMETERY FEES & MANAGEMENT

The fees, payments and sums set out below apply where the persons to be interred or in respect of whom the right is granted is, or immediately before his/her death was, an inhabitant or resident of Murton.

PART 1 INTERMENTS

a.	For the interment of the body of a person whose age at death exceeds 12 years of age	parish resident - £150 non-resident - £300
b.	For the interment of the body of a child whose age at death does not exceed 12 years	Still born & under 12 – no charge
c.	For the interment of cremated remains in a grave in respect of which the exclusive right of burial has been granted	Parish resident - £75 Non-resident - £150

PART 2 EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For the exclusive right of burial and Deed of Grant for a term of 50 years:		
a.	In earthen grave 8 feet by 4 feet with 2 feet centre (space between graves)	Parish resident - £150 Non-resident - £250
b.	Administration fee for transfer of EROB from non-resident to parish resident	£24
c.	Administration fee for transfer of EROB from parish resident to non-resident of Murton parish	£47

PART 3 MONUMENTS, GRAVESTONES & MONUMENTAL INSCRIPTIONS

a.	For the right to erect or place on a grave or vault a headstone not exceeding six feet in height. The fees indicated for the various heads of this part include all inscriptions.	Parish resident - £45 Non-resident - £90
		Additional inscription parish resident - £20 Additional inscription non-resident - £40
b.	For the production and placement of a memorial plaque on the Memorial Plaque Wall	Parish resident - £150 Non-resident - £250

The fees indicated DO NOT INCLUDE the digging of the graves the arrangement of which shall be responsibility of the undertaker. Cheques to be made payable to Murton Parish Council.

NOTE

The Cemetery plan divides the Cemetery into Consecrated and Unconsecrated Ground. Traditionally the Consecrated ground was used for the burials of members of the Church of England. Members of other faiths were buried in Unconsecrated Ground. Management of Murton Cemetery was transferred from the Church of England to Murton Parish Council in 1979.

REGULATIONS FOR THE MANAGEMENT OF MURTON CEMETERY

1. Any grave space may be purchased within 14 years of death by a member of the family of the deceased person on the terms mentioned in the table of fees.
2. The selection of a site in all cases of purchase to be subject to the approval of the Council, and all inscriptions and plans of Headstones to be erected in the Cemetery to be submitted to the Council for approval, but the wishes of the applicants will be met as far as may be deemed practicable.
3. No trees or shrubs to be planted over graves.
4. Kerbstones or Border Stones are not allowed.
5. Hours of interments in the Consecrated or Unconsecrated Ground to be 10.00 am to 4.00 pm weekdays. Interments on Sundays by special arrangement.
6. The owner of any purchased grave space shall not have the option of transferring the right of burial in the same to any person other than a relative by blood or marriage without the consent of the Council.
7. Orders for funerals must be given to the Clerk two clear days (exclusive of Sundays) before the funeral and all fees and charges must be paid by the day of the funeral.

Memorial Plaque Specification

Each plaque to be 20 X 12 cm, smooth slate with wording in white, ordered from Pigneys, Appleby.
Wording to include:

- Full name
- Age and date of death OR Dates of birth and death
- Optional third line to follow simple examples as below:

A beloved mother, father, etc
Always in our hearts
At rest
Forever at peace
In memory of
Missed by all
Rest in peace

A loving, mother, father, etc
Always remembered
Beloved Dad, Mum, Husband etc
Forever missed
In loving memory
Remembered with love
Sadly missed

FEES: The fee for the plaque is £150 for parish residents, £250 for non-residents. This includes the cost of the engraved plaque and the installation on the wall. Specific spaces on the wall can be reserved for 50% of the fee at the time of payment.

ENQUIRIES TO

June Watson, Clerk to Murton Parish Council (Cumbria)
c/o 1 Battlehill, ANNAN, Dumfries & Galloway DG12 6SN
Tel: 017683 52851
E-mail: clerk@murton.org.uk

ADMINISTRATION – MURTON CEMETERY

Prior to Funeral

- Undertaker contacts Clerk to discuss grave plot. (Until 2019, the Hogg family, Melbourne House, Murton, have been gravediggers and keeper of the Register of Burials. It is useful to consult them regarding interment enquiries.)
- Undertaker confirms grave plot with Clerk.
- Undertaker makes all arrangements with family, minister and gravedigger.
- Undertaker gives burial fee and Certificate of Burial to Clerk.
- Grave prepared by gravedigger.
- Grave checked by Undertaker.

After funeral

- Clerk confirms interment has taken place (present or witness), completes Certificate of Burial and sends to Registrar (within 96 hours of burial).
- Update Register of Burials and Register of Grave Spaces (black ink).
- Update Cemetery ground plan with name of deceased.
- Bank Undertaker's cheque, issue receipt and enter receipt of burial fee in PC accounts.

Cremated Remains

- As above, except remains to be interred in earthen grave 16" x 16" x 18" deep.

Approval and Erection of Memorials

- Following receipt of memorial request from Stonemason:
 - Agree and confirm wording and style of memorial.
 - Bank Stonemason's cheque, issue receipt and enter receipt of memorial fee in PC accounts.
- Where initial contact is not from Stonemason:
 - Ensure that family and Stonemason are aware of fees and the PC's requirement to agree wording and style of memorial.
 - Agree and confirm wording and style of memorial in writing.
 - Issue invoice for payment of memorial fee.
 - Bank cheque, issue receipt and enter receipt of memorial fee in PC accounts.

Memorial Plaque Wall

- Purchaser to contact Clerk to book space on wall.
- Draft plaque wording to be approved by PC/Clerk.
- Clerk to invoice for plaque - £150 for parish residents; £250 for non-residents.
- Clerk to order plaque from Pigneys.
- PC to arrange installation of plaque by PC.
- Clerk to inform purchaser when installation has taken place.