

MURTON PARISH COUNCIL

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NOTICE OF ORDINARY MEETING OF MURTON PARISH COUNCIL

To all members of the Council: Alastair Bell, Jim Hardman, Anne King (Vice Chairman), Tina Longstaff, John McDarren (Chairman), George Slack.

You are hereby summoned to attend an Ordinary Meeting of Murton Parish Council to be held **on Friday 12 May 2023 immediately following the Annual Parish Council meeting which will commence at 7.00 pm at Murton Institute.**

AGENDA

1. **Apologies for Absence:**
2. **Declarations of Interest** - To receive declarations, by elected members, of disclosable personal or pecuniary interests in respect of items on this agenda.
3. **Minutes** - To authorise the Chairman to sign the minutes of the Ordinary meeting held on 6 February and the Annual Parish Meeting held on 6 March 2023 as true records.
4. **Co-option of Parish Councillor** – to discuss the process and timetable for the co-option of a seventh Councillor in order to fill all seats on the Parish Council.
5. **Open Session** – Members of the public (and councillors with a prejudicial interest in an item of business) have the opportunity to make statements and ask questions of the Council.

ITEMS FOR REPORT

6. **WESTMORLAND & FURNESS COUNCIL – Planning Applications**
 - 6.1 **Planning Applications**
 - 6.2 **Highways** – to note new faults and receive an update on reported faults.
7. **Parish Council Electronic Mailing List** – to note the uptake for inclusion in this list.
8. **B4RN** – to receive an update on the project for bringing high speed broadband to the parish.
9. **Flakebridge Woodlands Management Plan** – to receive any update on this plan.

ITEMS FOR DISCUSSION AND/OR DECISION

10. **Councillor Training** – to discuss the proposal for a bespoke Councillor induction and training refresher delivered by CALC at a cost of £120.00.
11. **PARISH OWNED PROPERTY, VILLAGE GREENS & ENVIRONMENT**
 - 11.1 **Parish Owned Property**
To review and distribute H&S Checklists.
 - 11.2 **Village Greens & Environment**
To review the state of village greens and other areas of the parish.
12. **CEMETERY MANAGEMENT, HEALTH, SAFETY & MAINTENANCE**
 - 12.1 **Health, Safety & Maintenance** – to note any faults requiring repair.
 - 12.2 **Cemetery Mowing** – to receive an update on the new contract for mowing.
 - 12.3 **Memorial Plaque Area** - to note that an article on the wall was published in CALC News.
 - 12.4 **Annual Review of Cemetery Fees and Rules (Appendices 1&2)** – to discuss the procedure and fees for the Cemetery.
 - 12.5 **Cemetery Management during Clerk's Holiday** – to note temporary arrangements (17.05-11.06.23).
13. **FINANCIAL REPORTS**
 - 13.1 **Budget 2023/24 & Current Financial Situation (Appendix 3)** – to review the current financial situation.
 - 13.2 **Annual Return 2022/23**
To approve Section 2 – Accounting Statement
To approve Section 1 – Annual Governance Statement.
To approve the Certificate of Exemption for Smaller Authorities.
To agree the dates for publicising the accounts.
Vote of thanks to the Internal Auditor.
 - 13.3 **Internal Audit** – to note the resignation of the current Internal Auditor.
14. **Clerk's report on any actions taken under delegated powers not otherwise mentioned, and to note any particular items of correspondence.**
15. **Councillors' reports and items for future agenda**
16. **Next Meeting: Monday 1 August 2023**

June L. Watson.

Parish Clerk