

# MURTON PARISH COUNCIL

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## MINUTES OF ORDINARY MEETING OF MURTON PARISH COUNCIL

2 August 2021

**Present:** Alastair Bell, Jack Caldwell, Barbara Govan, Debbie Hewitt and John McDarren (Chairman). EDC Cllr William Patterson and a member of the public were also present.

- 53/21 Apologies for Absence** – Apologies for absence were received from Cllrs King (holiday), Cllr Longstaff (family commitment) and CCC Cllr Andy Connell.
- 54/21 Declarations of Interest** – No declarations of interest were made.
- 55/21 Minutes of Previous Meetings**  
**Resolved:** that the minutes of the Annual and Ordinary meetings held on 17 May 2021 be signed by the Chairman of the meeting as an accurate record.
- 56/21 Open Session** – A resident raised his concerns about the planned A66 routing through the Warcop area which would avoid MOD land but bring the road closer to the residents. This was not thought to be an issue for this PC.
- 57/21 Annual Murton Village Bonfire** – following the discussion at the previous meeting the Chairman had discussed the site with the organisers of the event and the MOD. It had been agreed that this could be held through the fell gate, away from property and village green. The exact location, risk assessment, public liability insurance would be discussed by the organisers and MOD.
- 58/21 Bridge at Stoneybeck, Murton** – The bridge over Murton Beck partly on Village Green, erected by a resident for temporary access, had been removed and the grass reseeded.
- 59/21 Hilton Drainage System** – The Chairman has repeatedly chased United Utilities regarding the issue of ownership and upgrading of the system. He has been informed that there will be a UU meeting in the next two weeks.
- 60/21 Highways Information Management System (HIAMS)** – Anyone can use the new online system to report faults [Highways Hotline](#), or phone 0300 303 2992. The more reports of faults are made, the more likely they are to receive attention.
- 61/21 Data Protection** – It was noted the Clerk's recent house move has meant the review of the PC's data protection system will be postponed to the next meeting.

Signature  
Chairman, Murton Parish Council



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**62/21 Clerk's Change of Address** – June Watson has moved away from Appleby but will be continuing to work as Clerk to the PC. The PC's filing cabinet has been moved to the Institute but she is keeping essential files and registers in a filing cabinet at her house. Both cabinets are metal and lockable.

**63/21 PARISH OWNED PROPERTY, VILLAGE GREENS & ENVIRONMENT**

**63/21/1 Parish Owned Property** – the H&S checks had been done and the following issues raised:

- Hilton telephone box (defibrillator) needs repainting.
- The noticeboard at Brackenber needs refurbishing.
- A bench in the cemetery needs repainting.

**Resolved:** That the coronation plaque missing from Hilton bus shelter will be replaced. Cllr Govan to check the dimensions.

**63/21/2 Village Greens & Environment**

- Cllr King would be organising the annual Village Green walk in the Autumn.
- Two cases of ash die back in Hilton have been noted – in Cllr McDarren's garden and on village green outside Swindale House. Investigations into the process for removal will be made.
- Following the request made at the last meeting, for the Hilton pinfold to be let to a resident for personal use, the request had been discussed by Hilton Commoners. The Commoners are unwilling to allow the use and the residents have been informed.
- EDC had received a complaint about fly-tipping in the Hilton pinfold. The PC had responded to the complaint.

**63/21/3 H&S Checklists.** Cllrs Govan, Hewitt and McDarren undertook to check the state of the various PC-owned items in the parish.

**64/21 EDEN DISTRICT COUNCIL – Planning Applications**

**21/0519 Land adjacent to Brackenbank View, Murton** – Outline application for new build local occupancy dwelling and access. It was noted that the PC had written a letter of community to support for this planning application which is pending a response from EDC.

**21/0391 Ellerholme, Appleby CA16 6JG** – It was noted that EDC had approved the replacement of existing lean-to extensions with side and rear extensions to provide additional living accommodation.

**21/0254 Brackenber House, Brackenber** – Change of use from residential dwelling to holiday let and creation of car park. This will be discussed at the next EDC Planning Committee meeting. Cllr Govan to speak on behalf of the PC.

**65/21 CUMBRIA COUNTY COUNCIL – Highways**

**65/21/1 Update on Reported Faults:**

**Poor road markings on northbound slip road from A66 near Coupland Beck** – Highways England had responded to an enquiry from the Clerk saying these would be re-marked during the current resurfacing project.

**65/21/2 New Faults to be Reported:**

It was noted there were almost too many potholes to record, particularly on the road between Hilton and Appleby. The Clerk had written to Highways to ask for a

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site visit focusing on the longstanding winter driving problems and lack of gritting. However John Banks had been promoted and his successor has not yet been appointed. The Clerk was asked to invite his successor to the next PC meeting.

**66/21 CEMETERY MANAGEMENT, HEALTH, SAFETY & MAINTENANCE**

**66/21/1 Health, Safety & Maintenance** – It was noted that the grass-cutting was uneven as a strimmer, rather than a mower, is being used because of the uneven nature of the grass. A resident has offered to spray the weeds growing amongst the gravel.

**66/21/2 Memorial Plaque Wall** – The foundations for the memorial plaque wall had been laid by volunteers, including a stonemason. The design and stone to be used for the wall will be discussed and costed. It was agreed that a provisional budget be agreed once the quarterly financial reports had been reviewed.

**66/21/3 Memorial Plaques** – It was agreed that a standard plaque would be used on the memorial wall, using an approved design and supplier (Pigneys, Appleby). The design of the wall, plaques, costings and fees would be discussed at an Extraordinary Meeting in September.

**66/21/3 Interment of Ashes** – The Clerk raised the issue of needing a system to ensure that the interment of ashes in existing grave spaces was noted correctly. Guidance would be added to the existing Cemetery Fees & Management document.

**67/21 FINANCIAL REPORTS - Budget 2021/22 and Current Financial Situation**

(Appendix 2). These reports were reviewed.

**Resolved:** that the current Financial Report and list of Clerk's Expenses be signed by the Chairman and that the current financial situation allows for a provisional working budget of £2,000 to allow the cemetery plaque wall project to continue.

**68/21 Queen's Platinum Jubilee Beacons – 2 June 2022** – It was agreed that the PC would support these celebrations. The Chairman will speak to the MOD at Warcop to discuss the options.

**69/21 Correspondence for Information** (Appendix 3) – there were no specific items for attention.

**70/21 Clerk's report on any actions taken under delegated powers not otherwise mentioned** – there were no actions taken.

**71/21 Councillors' reports and items for future agenda** – there were none.

**72/21 Date of next Ordinary Meeting – Monday 1 November 2021 at 7.30 pm**  
An Extraordinary Meeting to discuss the Cemetery plaque wall will be arranged in September.

**The meeting closed at 9.10 pm**

Signature  
Chairman, Murton Parish Council



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