

# MURTON PARISH COUNCIL

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## NOTICE OF ORDINARY MEETING OF MURTON PARISH COUNCIL

To all members of the Council: Alastair Bell, Jack Caldwell, Barbara Govan, Debbie Hewitt, Anne King (Vice Chairman), Tina Longstaff, John McDarren (Chairman).

You are hereby summoned to attend an Ordinary Meeting of Murton Parish Council to be held **on Monday 2 August 2021 at 7.30 pm.**

### AGENDA

- 1. Apologies for Absence.**
- 2. Declarations of Interest** - To receive declarations, by elected members, of disclosable personal or pecuniary interests in respect of items on this agenda.
- 3. Minutes** - To authorise the Chairman to sign the minutes of the Council meetings held on 17 May 2021 as true records.
- 4. Open Session** – Members of the public (and councillors with a prejudicial interest in an item of business) have the opportunity to make statements and ask questions of the Council.

### ITEMS FOR REPORT

- 5. Village Bonfire Site** – to note the discussions on the relocation of the village bonfire.
- 6. Bridge at Stoneybeck, Murton** – update on temporary bridge over Murton Beck.
- 7. Hilton Drainage System** – to receive an update on the United Utilities project to establish the extent and state of the drainage system.
- 8. Highways Information Management System (HIAMS)** – to receive a report from the Clerk on the new Highways fault reporting system.
- 9. Data Protection** – to note that the PC's annual registration with the Information Commissioner's Office has been renewed and receive a report on the PC's compliance with the GDPR.

10. **Clerk's Change of Address/filing cabinet relocation** – to note the Clerk's change of address and the relocation of the PC's filing cabinet to the Institute.

## ITEMS FOR DISCUSSION AND/OR DECISION

### 11. PARISH OWNED PROPERTY, VILLAGE GREENS & ENVIRONMENT

- 11.1 **Parish Owned Property** – to report and discuss any maintenance or repairs needed following Health & Safety checks. To discuss the replacement of the coronation plaque in Hilton bus shelter.
- 11.2 **Village Greens & Environment** – to report and discuss any issues raised.
- 11.3 **H&S Checklists** – to nominate Councillors to undertake checks of parish property.

### 12. EDEN DISTRICT COUNCIL

#### 12.1 Planning Applications

- 12.1.1 **21/0519 – Land adjacent Brackenbank View, Murton** – outline planning permission for new build local occupancy dwelling. To note that the Parish Council wrote in support of this planning application.
- 12.1.2 **21/0391 – Ellerholme, Appleby CA16 6JG** – replacement of existing lean-to extensions with side and rear extensions to provide additional living accommodation.
- 12.1.3 **21/0254 – Brackenber House, Brackenber** – change of use from residential dwelling to holiday let and creation of car park. To note that the Parish Council objected to this application in principle and under the likelihood of increased disturbance.
- 12.2 **Eden Local Plan Partial Review** – to discuss the PC's response to this consultation (deadline 9 August).

### 13. CUMBRIA COUNTY COUNCIL – Highways

- 13.1 **Update on Previously Reported Faults**
- 13.2 **New Faults to be Reported**

### 14. CEMETERY MANAGEMENT, HEALTH, SAFETY & MAINTENANCE

- 14.1 **Health, Safety & Maintenance** – To note any repairs and maintenance required in the Cemetery.
- 14.2 **Memorial Plaques** - to discuss the proposal to create an area for memorial plaques in the Cemetery
- 14.3 **Memorial Plaques** – to discuss guidance for the public on the design and content of memorial plaques (Appendix 1)
- 14.3 **Policy on Interment of Ashes** – to discuss the proposed policy.

15. **FINANCIAL REPORTS - Budget 2021/22 & Current Financial Situation** (Appendix 2)  
Review of current financial situation.

16. **Queen's Platinum Jubilee Beacons – 2 June 2022** – to discuss the PC's contribution to this event.

17. **Correspondence for Information** (Appendix 3)

To note items of correspondence received since the last meeting.

- 18. Clerk's report on any actions taken under delegated powers not otherwise mentioned**
- 19. Councillors' reports and items for future agenda**
- 20. Next Ordinary Meeting – Monday 1 November 2021 at 7.30 pm**

*June L. Watson.*

Parish Clerk