

ANNUAL BUDGET 2017-18

	Budget 2016/17	Out turn 2016/17	Budget 2017/18	To date
<b>PAYMENTS (Inc VAT)</b>				
Administration	500	523	500	1,327
Insurance & Subscriptions	550	538	550	550
Wages	1,579	1,594	1,595	1,314
Training	120	-	120	75
Cemetery	1,000	1,139	1,000	600
Village Environment	1,000	65	1,000	-
S137 Donations	200	75	200	117
Capital Projects	900	-	-	-
Defibrillators	350	788	150	151
	<b>6,199</b>	<b>4,722</b>	<b>5,115</b>	<b>4,134</b>

<b>RECEIPTS</b>				
Bank Interest	45	52	40	22.00
EDC Precept	3,777	3,777	3,801	3,801
Council Tax Reduction	89	89	65	65
Cemetery	470	1,315	470	240
Wayleave	75	74	75	76
Defibrillators		1,300	-	-
Administration		140	567	567
VAT Refund	150	129	150	332
	<b>4,606</b>	<b>6,876</b>	<b>5,168</b>	<b>5,104</b>

<b>SUMMARY</b>				
Income (Inc VAT)	4,606	6,876	5,168	5,104
Expenditure (Inc VAT)	6,199	4,722	5,115	4,134
<b>Net Total</b>	<b>-</b>	<b>2,154</b>	<b>53</b>	<b>970</b>

	Balance b/f 1 April 2016	Balance b/f 1 April 2017	Current balance
Current Account	229	1,158	1,157.87
Instant Access	3,101	4,487	5,352.94
High Interest Deposit Account	2,328	2,381	2,381.03
Plus money owed			54.99
<b>Total Balances</b>	<b>5,658</b>	<b>8,026</b>	<b>8,947</b>

Defibrillator Maintenance Fund	Receipts	Payments	Balance
Donation from First Responders	16/05/2016	500.00	500.00
Donation from First Responders to cover electrical	06/09/2016	800.00	1,300.00
EDC - Electricity Connection to Murton defibrillator	28/02/2017	788.40	511.60
VAT Reclaim on EDC connection invoice	27/04/2017	131.40	643.00
Community Heartbeat membership - Hilton defib	07/08/2017	151.20	491.80
VAT Reclaim on CHT Membership	March 2018	25.20	517.00

Payments since last meeting		Payee	Item	Amount
05/12/2017	Cheque	June Watson	Clerk's salary November	107.24
07/11/2018		June Watson	Clerk's expenses August-November	34.43
07/11/2017		Murton Institute	Annual hall hire	150.00
05/01/2017		June Watson	Clerk's salary December	107.24
02/01/2018		Cerberus Printing	The Villager December 2017	50.00
02/01/2018		Namesco Limited	Website software subscription *	65.99
05/02/2017		June Watson	Clerk's salary January	107.24
11/01/2018		HMRC	Quarterly PAYE	80.60
				<b>702.74</b>

Receipts since last meeting				
29/11/2017		Computershare	British Government Stocks	1.31
20/12/2017		Electricity North West	Wayleave	74.62
11/01/2018		Glyn Jones	Interment - Beadle	150.00
				<b>225.93</b>

Payments due before next meeting - for approval (estimated)				
06/02/2018		June Watson	Clerk's expenses November - February	51.15
05/03/2018		June Watson	Clerk's salary March	107.44
05/04/2018		June Watson	Clerk's salary April	107.44
05/05/2018		June Watson	Clerk's salary May	107.44
March		CALC	PC Training	170.00
February		June Watson	Meeting refreshments	5.00
?		Cemetery repairs	Clerk's salary backdated rise	??
?				<b>548.47</b>

\* Website software subscription shared by Murton Parish Council & Murton Institute. Alternate annual payments.

Parish Clerk

Signature

Date

*June L. Watson* 18/01/18



Internal Audit - Parish Councillor

Chair of Meeting *Barbara Cowan*

	OUT TURN 2016/17	BUDGET 2017/18	ACTUAL TO DATE	FORECAST OUT TURN	FORECAST OUT TURN NOTES 2017/18	PROPOSED BUDGET 2018/19	PROPOSED BUDGET NOTES
<b>EXPENDITURE</b>							
Administration	523	500	1,327	1,378	Laptop & set up = £726	500	Continue to build up election expense budget
Insurance & Subscriptions	538	550	550	550		550	
Wages	1,594	1,595	1,314	1,611		1,611	
Training	-	120	75	415	CALC whole PC training	120	DP Training
Cemetery	1,139	1,000	600	1,500	Repairs to cemetery wall and tree maintenance	1,500	£500 transferred from VE budget to go towards repairs
Village Environment	65	1,000	-	125	Plant plugs	500	Reduce & transfer to Cemetery
S137 Donations/expenditure	75	200	117	100		200	
Capital Projects	-	-	-	-		-	
Defibrillators	788	150	151	151	CHT Annual fee	300	CHT fee + possible paid replacements
Footway Lighting	-	-	-	0		363	
<b>TOTAL EXPENDITURE</b>	<b>4,722</b>	<b>5,115</b>	<b>4,134</b>	<b>5,830</b>		<b>5,644</b>	

<b>INCOME</b>							
Bank Interest	52	40	22	40		40	
EDC Precept	3,777	3,866	3,801	3,801		3,895	
Council Tax Reduction	89	65	65	65		39	
Cemetery	1,315	470	240	390		470	
Wayleave	74	75	76	76		75	
VAT Refund	129	150	332	332	Laptop purchase	272	
Administration	140	-	567	567	Transparency fund - laptop purchase (ex VAT)		
Defibrillators	1,300	-	-	-		363	Grant from EDC
Footway Lighting	-	-	-	-		5,154	
<b>TOTAL INCOME</b>	<b>6,876</b>	<b>4,666</b>	<b>5,104</b>	<b>5,271</b>		<b>5,154</b>	
<b>SURPLUS/DEFICIT</b>	<b>2,154</b>	<b>449</b>	<b>970</b>	<b>559</b>		<b>490</b>	

<b>END OF YEAR</b>	
Balance at the Bank 01/04/17	7,922
Add income	5,271
	13,193
Less Expenditure (inc VAT)	5,830
Estimated Balance @ 31/03/18 *	<b>7,363</b>

Estimated Balance at the Bank @ 01/04/18	7,363
Add estimated income	5,154
	12,517
Less proposed expenditure (inc VAT)	5,644
Estimated Balance @ 31/03/19	<b>6,873</b>

\* Includes £517.00 from donations ring-fenced for defibrillator maintenance

<b>PROPOSED PRECEPT</b>	
Total needed to meet proposed budget:	£ 3,934.00
Deduct EDC Council Tax Reduction:	£ 39.00
Precept requested from EDC	£ 3,895.00
Council Tax Base for Murton	£ 148.66
(to calculate amount per household, divide proposed precept by CTBR)	£ 26.46

	History	CTBR	Household
2013/14	140.88		24.84
2014/15	141.56		24.41
2015/16	145.64		26.18
2016/17	146.31		26.42
2017/18	146.11		26.46
<b>2018/19</b>	<b>148.66</b>		<b>26.46</b>

Footway Lighting Costs following adoption from EDC	Cost to PC	Grant from EDC	PC to pay
2018/19	363	363	-
2019/20	363	272	91
2020/21	363	182	181
2021/22	363	91	272
2022/23	363	-	363