

# MURTON PARISH COUNCIL

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## NOTICE OF ORDINARY MEETING OF MURTON PARISH COUNCIL

To all members of the Council: Barbara Govan (Chairman), Steve Atkinson, Debbie Hewitt, Anne King, Pat Laverty (Vice Chair), Tina Longstaff, Alan Taylor

You are hereby summoned to attend an Ordinary Meeting of Murton Parish Council to be held at **Murton Parish Institute on Monday 9 May 2016 at 7.45 pm**

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** - To receive declarations, by elected members, of disclosable personal or pecuniary interests in respect of items on this agenda.
3. **Minutes** - To authorise the Chairman to sign the minutes of the Council meeting held on 1 February 2016 as a true record.
4. **Open Session** - Members of the public (and councillors with a prejudicial interest in an item of business) have the opportunity to make statements and ask questions of the Council.

## Items for Report

5. **Cumbria County Council**
  - 5.1 **Highways** – to receive reports on any highways repairs required.
  - 5.2 **Footpaths** – to receive reports on any footpath problems.
6. **Health & Safety**
  - 7.1 **Cemetery**
  - 7.2 **Parish Owned Property**
7. **Eden District Council**
  - 7.1 **Planning Applications**
    - 16/0002** – Proposed first floor extension over existing domestic garage, Green Tree, Hilton, Appleby CA16 6LU for Mr & Mrs E Smales – to note that this planning application has been withdrawn.
    - 16/0058** – Outline planning application for a two storey dwelling with on-site parking, land to the south of Leagarth, Hilton, Appleby CA16 6LU for Dr & Mrs J Sibson – to note that this planning application was not approved by the EDC Planning Committee on 21.04.16.
    - 16/0202** – Extend existing 2 bed cottage into a 3 bed cottage with kitchen/diner plus garage, Honeysuckle Cottage, Hilton CA16 6LU for Mr David Kipling. To note that the PC had responded in support of this application.

**15/0632** – Outline application for the erection of a four bedroom self-build house with garage and garden – Linden House, Hilton for Mr S Hogg – to note that this application, rejected by EDC Planning Committee, has been submitted to the Secretary of State for appeal.

- 7.2 Garden Waste Skips** – to note that the necessary documents had been completed by the Chair and Clerk and the first skips had arrived in the parish.

## Items for Discussion and/or Decision

### 8. Annual Return

- 8.1** To receive and approve the Annual Governance Statement for 2015/16.  
**8.2** To receive and approve the Accounting Statement for 2015/16.

### 9. Financial Reports

- 9.1** To receive a report on the current payments and receipts (Appendix 1 – to be tabled).  
**9.2 Defibrillators** – to consider a proposal regarding the maintenance costs of the new defibrillators in the parish (Appendix 2 – to follow).

- 10. Maintaining the Parish Environment** – to discuss the state of the lane at Lane Head Hilton, Cemetery maintenance and receive an update on the wildflower meadows on Village Greens.

### 11. Cemetery – Guidelines for Cemetery Management

- 11.1** To review the Cemetery Fees.  
**11.2** To receive an update on the Guidelines on Cemetery Management from the Clerk (Appendix 3).

### 12. Correspondence for Information (Appendix 4)

To note items of correspondence received since the last meeting.

### 13. Clerk's report on any actions taken under delegated powers not otherwise mentioned

**Valuation Office Agency** – to note that the Clerk had completed the contact information for the Cemetery and submitted it to the Valuation Office Agency.

**The Pensions Regulator** – to note that the Clerk's contact details have been submitted onto the tpr.gov.uk website.

### 14. Councillors' reports and items for future agenda

- 15. Date of next meeting: Monday 1 August 2016.**

*June L. Watson*