

MURTON PARISH COUNCIL

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MINUTES OF ORDINARY MEETING OF MURTON PARISH COUNCIL

15 May 2017

Present: Barbara Govan (Chair), Debbie Hewitt, Tina Longstaff, Pat Laverty (Vice Chair), Alan Taylor. EDC Cllr William Patterson and eight members of the public were welcomed to the meeting.

- 28/17 Apologies for Absence** – Cllr King's apologies for not being able to attend the meeting because she is on holiday were accepted.
- 29/17 Declarations of Interest** – no declarations of pecuniary interest were made.
- 30/17 Minutes of Previous Meeting**
Resolved: that the minutes of the meeting of 6 February 2017 be signed by the Chairman of the meeting as an accurate record.
- 31/17 Open Session**
Mr & Mrs Ormrod, Rumney Green, Murton reported two issues arising from last year's November bonfire on Murton top green. They considered it to be too large for the site, which is close to their property and could have been hazardous, had the wind been in a different direction. Secondly, they had recently collected a large amount of scrap metal debris which had been there since November. Photos and a sample of debris were provided. This could be hazardous to children playing and animals crossing the site. The Chair thanked the Ormrods for the clean up and will take advice on the matter before the next bonfire.
- 32/17 EDEN DISTRICT COUNCIL**
- 32/17/1 Planning Applications**
- 16/0983** Outline Permission for single Starter Home at Linden House, Hilton CA16 6LU for Mr & Mrs S Hogg. This application was approved by the Planning Committee on 16.03.17.
- 17/0070** Full application for proposed agricultural building at Langton Field, Langton Field Cottages, CA16 6JG for M Bell & Sons. It was noted that the Parish Council wrote in support of this application.
- 17/0088** Full Application for proposed replacement two storey extension at Southfield Farm, Bongate, Appleby CA16 6LH for Mr & Mrs J Wilson. It was noted that the Parish Council wrote in support of this application.
- 17/0188** Full Application for proposed Stable Block and Tack Room at Inatween, Murton, CA16 6NA for Mr C Cooper. It was noted that the Parish Council wrote in support of this application.

32/17/2 Electronic Planning Consultation

Signature 
Chair, Murton Parish Council

Date of meeting

07/08/17

The Clerk reported on this meeting led by David Wright, Head of Planning. In June 2018 a new digital management system is being phased in at EDC. This will cover all aspects of EDC business, eg bins, planning etc. The Planning section will include all documents related to any application including responses, objections. David demonstrated how planning applications were all viewed digitally and they were keen for this to be rolled out to parish councils. A range of comments was made by the assembled councillors and clerks in the room. Some favoured more traditional methods, ie circulating paper documents, some were already using projectors to view documents at meetings. Further information would be forthcoming. A proposal to buy projectors for PCs had been made earlier and this had led Murton PC to apply for funds for a laptop from the Transparency Fund. It was intended to use the Murton Institute projector at this meeting but it was not available. The Clerk will book the projector for future meetings.

32/17/3 Garden Waste Recycling – it was noted that skips were being delivered to Hilton and Murton on a monthly basis. A request in *The Villager* for users to cut up garden waste as small as possible had been heeded.

32/17/4 Scrutiny – In response to EDC's request for topics to focus on, the PC had written to reiterate its request to formalise the arrangement for Garden Recycling so that it does not require an annual application process. Cllr Patterson emphasised the importance of raising topics for EDC to review. He also noted the enthusiasm for the Garden Waste Recycling Scheme.

33/17 CUMBRIA COUNTY COUNCIL

33/17/1 Highways – widening of Hilton Bridge – The specification given to Capita for the widening of the bridge had been circulated to Councillors. The Chair had noted people undertaking feasibility studies and checking the current structure. The Clerk would write to CCC and ask if the designs could be available for the next PC meeting, for publication in *The Villager* or an open event at the Institute. Newly elected CCC Cllr Andy Connell would be invited to be involved.

33/17/2 Grit Box at Murton Bus Shelter – CCC has been asked twice to move this grit box so that seeping salt no longer damages the bus shelter wall. The Clerk will pursue this again and ask that the PC is consulted regarding the new location.

34/17 HEALTH & SAFETY

34/17/1 Cemetery – the walls were repaired twice last year. The perimeter trees are now so large they are compromising the safety of the walls, especially on the Hilton side. Derek Hogg will keep the PC informed and the repair and/or removal of trees will be a project to be discussed at a future meeting.

34/17/2 Parish Owned Property – the noticeboard at Hilton is in a poor state. The backboard of the new noticeboard at Coupland Beck is very difficult to use. The Clerk has researched the cost of replacement boards and the various options available. A similar-sized weatherproof replacement board with quality pinboard would cost £1,750-£2,000 from the main suppliers of noticeboards to parish councils.

It was agreed that Councillors would ask if anyone locally could undertake a refurbishment or provide a quote for a replacement at Hilton. The Chair

undertook to raise the possibility of an MOD contribution at an upcoming meeting.

35/17 Emergency & Resilience Planning – the Clerk and Chair reported on a Cumbria CVS seminar they attended on this topic on 17 February. The focus had been on planning the response to an emergency, with a specific mention of flooding. Topics covered included getting essential medications to people who needed them, lines of communication, establishing that vulnerable residents were checked on, etc. A Needs Co-ordinator was advised. The Chair commented that Murton had always been self-sufficient but as people moved on there may be a need to review this topic, but with a broader range of contributions, not just the PC.

36/17 FINANCIAL REPORTS

36/17/1 Budget 2016/17 and Current Financial Situation – This report was tabled. The application to the Transparency Fund for and receipt of money for a laptop, and its subsequent purchase was noted.

Resolved: that the current Financial Report and list of Clerk's Expenses be signed by the Chair.

36/17/2 Pensions Regulator – It was noted that that the Declaration of Compliance, stating that the PC was not registering the Clerk in a pension scheme, was submitted on 27.03.16.

36/17/3 Annual Governance Statement for 2016/17

Resolved: that the Governance Statement be signed by the Chair.

36/17/4 Accounting Statement for 2016/17

Resolved: that the Accounting Statement be signed by the Chair.

37/17 CEMETERY MANAGEMENT – Following two requests for changes to Exclusive Rights of Burial in the last year the Clerk had begun to research local practice with regard to this arrangement. A report will be available at the next meeting.

38/17 MAINTAINING THE PARISH ENVIRONMENT

38/17/1 Cllrs King and Taylor will be attending a CALC organised course on Common Land and Village Greens in July and will make their reports at the next meeting

38/17/2 Annual Village Green Walk – this will be held on Sunday 18 June, time and meeting place to be confirmed. This will be led by Cllr King.

39/17 MILITARY RANGE AT WARCOP

39/17/1 Application by MOD to Amend the Registers of Common Land. The MOD has submitted an application to CCC claiming that, as a result of various legal events, the land at Murton, Hilton, Burton and Warcop Fells ceased to be common land and should be removed from the Commons Register. Discussions have taken place amongst several local and national interested parties including the Commoners, Federation of Cumbrian Commoners, Friends of the Lake District.

Councillors had only heard concerns from parishioners about the implications of this change and no expressions of support. In particular concerns about lack of information and consultation, contraventions of previous agreements, and possible changes to access to the fells were expressed. It was noted that the notices and letters about the application had arrived in the parish the day after the Annual Parish Meeting where Major Gallagher had responded specifically to a question about de-registration by stating that no changes were planned. An first draft of a response from Murton Parish Council to the application had been prepared by the Chair. This was discussed, amendments suggested and would be submitted by the deadline of 22 May.

- 39/17/2 Natural England's Proposals about planting and fencing on Murton Pike** – an item of correspondence, received after the agenda had been prepared, had been received from Natural England. It was unclear how this related to the MOD application.
Natural England are hosting an open event on Wednesday 21 June between 4.00 and 7.00 pm at Murton Institute.
- 39/17/13 Warcop Training Area Access Group Meeting on 13 June**– notification of this two-yearly meeting had been received. Cllr Taylor will attend and Cllr King would also be invited to attend.
- 39/17/14 Warcop Local Liaison Group Meeting on 17 May** – Cllrs Govan and Laverty will be attending this meeting.
- 40/17 Correspondence for Information** - the list of correspondence had been noted. The Clerk drew attention to two items:
Appleby Horse Fair – public meeting on Monday 22 May 7.00-8.00 pm in the Public Hall, Appleby.
Purdah – a reminder from CALC that in the weeks running up to the General Election on 8 June that PCs could not publish any information relating to political issues. **Any campaign notices found on the parish noticeboards must be removed.**
- 41/17 Clerk's report on any actions taken under delegated powers not otherwise mentioned** – No actions had been taken.
- 42/17 Councillors' reports and items for future agenda** – no items were proposed.
- 43/17 FUTURE MEETINGS**
- 44/17/1 Next Meeting** - Monday 7 August 2017. 7.30 pm at the Institute.

The meeting closed at 9.15 pm

A LARGE PRINT VERSION OF THESE MINUTES IS AVAILABLE ON REQUEST FROM THE PARISH CLERK

Signature 
Chair, Murton Parish Council

Date of meeting