

MURTON PARISH COUNCIL

Clerk: June Watson
Telephone: 017683 52851
E-mail: clerk@murton.org.uk

Correspondence:
The Nurse's House, 50 Scattergate Green
APPLEBY-IN-WESTMORLAND CA16 6SP

MINUTES OF ORDINARY MEETING OF MURTON PARISH COUNCIL

14 May 2018

Present: Alastair Bell, Barbara Govan (Chairman), Debbie Hewitt (until item 30/18), Pat Laverty (Vice Chairman) & Alan Taylor, representatives from MOD Warcop, Hilton Commoners, two representatives of Eden District Council and a member of the public.

- 31/18 Apologies for Absence** – Apologies from Cllr King (holiday) and Cllr Longstaff (family commitment) had been received and were accepted.
- 32/18 Declarations of Interest** – no declarations of pecuniary interest were made.
- 33/18 Minutes of Previous Meeting**
Resolved: that the minutes of the meeting of 5 February 2018 be signed by the Chairman of the meeting as an accurate record.
- 34/18 Open Session** – there were no issues raised by the members of the public.
- 35/18 EDC Community Governance Review** – Vivienne Little, EDC described the background to the CGR and the process of consulting parishes and the public about potential changes. Ms Little consulted the PC on the request received by EDC from a member of the public that the name of the Parish Council should include reference to Hilton. The Chairman reported that the PC had not received a request of this nature. It was felt there was no demonstrable need to change the name. This response will be taken back to the full CGR Working Group.

ITEMS FOR REPORT

- 36/18 CUMBRIA COUNTY COUNCIL**
- 36/18/1 Widening of Hilton Bridge** – The Parish Council voiced disappointment at the report that this project would not take place this summer. The contractor's quote had been too high.
- 36/18/2 Winter Weather Damage** – the Chairman reported that Highways were purchasing a jet patching machine which can repair potholes much more quickly. It was noted that some potholes had already been repaired.
- 36/18 HIGHWAYS ENGLAND**
- 36/18/1 North Trans-Pennine Project** – Cllr King will attend the workshop regarding the A66 widening on 19.06.18.
- 36/18/2 A66 Low Moor to Kirkby Thore Reconstruction Works** – the Chairman had attended a meeting regarding essential road repairs which will entail a total overnight closure of the A66 at weekends in September. Further details will be mailed direct to residents and appear in the local press.

Signature
Chairman, Murton Parish Council



Date of meeting

6/8/18

37/18 HEALTH & SAFETY

37/18/1 Cemetery – The repairs to the wall will be tackled when the weather improves, as will the checking of adjacent walls, bases of trees and the painting of the two seats. Cllr Bell will research the Countryside Steward Scheme for possible financial assistance with repairs.

37/18/2 Parish Owned Property – Cllrs will undertake H&S inspections of the PC's assets.

38/18 MILITARY RANGE AT WARCOP

38/18/1 Application made by the Secretary of State for Defence to amend the Registers of Common Land relating to Murton Fell, Hilton Fell, Burton Fell and Warcop Fell.

John McDarren, Hilton Commoners, reported that the decision regarding the application had yet to be made by the CCC Development Control & Regulation Committee. Major M Lynch, MOD Warcop stated that there would be a report made at the Local Liaison meeting the following week.

38/18/2 Local Liaison Meeting – 22.05.18 – Cllrs Govan and Lavery will attend this meeting.

Major Lynch reported that the comments received about flares and aluminium tubes littering the fell, and a report of firing from non-MOD land, would be fed back to the monthly safety range conference.

38/18/3 Request for funding support – replacement noticeboards – Major Lynch offered a spare noticeboard for the PC's use. He was thanked, and how this noticeboard might help with replacing current noticeboards will be considered.

38/18/4 *The Battle's Over – A Nation's Tribute – 11 November 2018* - Major Lynch reported that Cumbria Army Cadet Force will be taking part and providing a gas beacon to be lit on Murton Pike. Cllr Lavery will liaise regarding this project.

39/18 GENERAL DATA PROTECTION REGULATION (GDPR) – This new legislation comes into effect on 25 May 2018. The Clerk has attended a CALC seminar on the topic in March. Guidance and template documents had been received from CALC and the clerk requested assistance from Councillors. Cllrs Hewitt and Taylor volunteered assistance.

40/18 EDEN DISTRICT COUNCIL

40/18/1 Planning Application 17/0919 – Single detached local occupancy dwelling, Langton Field, CA16 6JG – to note the decision by EDC that consent was given with conditions.

40/18/2 Planning Application 18/0218 – Lowfield Farm, Appleby CA16 6LH – Extension under variation of Condition 3 (enlargement improvement or alteration to dwelling house) to note a majority decision meant that the PC did not write in support this application.

40/18/3 Scrutiny Review – the PC did not put forward any suggestions for review this year.

40/18/5 Garden Waste Recycling – the contracts for this year's skips have been signed, returned to EDC and the skips are already in use.

Signature
Chairman, Murton Parish Council



Date of meeting

6/8/18

ITEMS FOR DISCUSSION AND/OR DECISION

- 40/18/2 Footway Lighting** – the PC agreed for the transfer of ownership of three lights from EDC to the PC in August 2017. NALC had reviewed the contracts and now advised they were acceptable for PC's to sign.
- 41/18 APPLEBY GOLF CLUB** – The Chair of Greens at Appleby Golf Club presented a proposal for plans to erect a temporary fence and around their top car park where livestock have damaged parked cars. The proposal would include permanent post holes and a cattle grid. The fence would be in use only when stock levels were high. PC support in a pre-planning appraisal would be appreciated. The Chairman explained that as with Village Greens, only the Secretary of State can give permission for permanent structures, not the PC. It was suggested that the CCC Commons Registration Service should be consulted.
- 42/18 CEMETERY MANAGEMENT**
- 42/18/1 Annual Review of Cemetery Fees** - the proposed change to Cemetery Fees discussed on 7 August 2017 (Minute 55/17) were discussed.
Resolved: that the fee for Exclusive Right of Burial be raised in stages as follow: May 2018 - £75; May 2019 £100; May 2020 £125 and May 2021 £150.
- 42/18/2 Waste left in Cemetery** – it was agreed that the Clerk would order a sign to be made asking for people to remove their own waste from the cemetery as no bin collections were made.
- 43/18 FINANCIAL REPORTS**
- 43/18/1 Budget 2018/19 and Current Financial Situation** (Appendix 1 - tabled) – This report was reviewed. It was noted that predicted expenditure did not include cemetery mowing. The Clerk will amend this.
Resolved: that the current Financial Report and list of Clerk's Expenses be signed by the Chairman.
- 43/18/2 Annual Accounting Statement 2017/18**
Resolved: that the Accounting Statement be signed by the Chair.
- 43/18/3 Annual Governance Statement 2017/18**
Resolved: that the Governance Statement be signed by the Chair.
- 43/18/4 Certificate of Exemption**
Resolved: that the Council be certified as exempt from limited assurance review by the external auditor.
- 43/18/5 Clerk's Remuneration** – the Clerk requested to be paid for 29.75 extra hours worked in 2017/18 in order to be Transparency Code compliant and preparation for GDPR.
Resolved: that the Clerk receive payment for the work undertaken.
- 44/18 COMMUNITY RESPONSE TO BAD WEATHER**
- 44/18/1 Community response to recent snowfalls** – it was felt that during the snowstorm which meant the villages were cut off for 2-3 days that the community effort to support individuals and to clear roads was exemplary. EDC offered support with bringing food and collecting prescriptions but as the road between Appleby and Murton was blocked this was pointless. If the road clearance is prioritised the community has demonstrated that it can support itself for short periods.

- 44/18/2 ACT – Community Resilience Planning** – An Emergency Planning Grant of £150 is available to develop a Community Emergency Plan. This was not pursued at this point.
- 45/18 MAINTAINING THE PARISH ENVIRONMENT COMMUNITY TIDY UP DAY**
The annual Village Green Walk will take place in June or July. The date will be posted on the noticeboards.
The PC had received a request from the church for help with tidying the churchyard. The Chairman proposed the bank holiday weekend of 26-28 May for a Community Tidy Up day and will post details on the noticeboards.
It was noted that the tree blocking the path at Murton Ghyll had been cleared and the footpath was open again. It was also noted that the play area at Murton Top Green would no longer be mown.
- 46/18 Correspondence for Information** (Appendix 2) - the list of correspondence was noted.
- 47/18 Clerk's report on any actions taken under delegated powers not otherwise mentioned** – No actions had been taken.
- 48/18 Councillors' reports and items for future agenda** – no items were proposed.
- 49/18 Date of next Ordinary meeting: Monday 6 August at 7.30 pm.**

The meeting closed at 9.59 pm

A large print version of these minutes is available on request from the parish clerk. All documents relating to this meeting will be available here: www.murton.org.uk