

MURTON PARISH COUNCIL

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MINUTES OF ANNUAL MEETING OF MURTON PARISH COUNCIL 13 May 2019

Present: Alastair Bell, Barbara Govan (Chair), Debbie Hewitt, Anne King, Pat Laverty (Vice Chair), Tina Longstaff, John McDarren

25/19 Apologies for Absence – none.

26/19 Election of the Chair and Vice Chair

Nomination for Chairman: Cllr Govan. Decision: unanimous.

Nominations for Vice Chairman: Cllrs Laverty and King. Cllr King withdrew. Decision: unanimous.

Resolved: That Cllrs Govan and Laverty serve as Chairman and Vice Chairman respectively for a further year.

Cllr Govan gave the following address:

“Serving as a councillor is a voluntary post which carries with it a responsibility to safeguard and represent the interests of all of you, but also requires a commitment to be part of a small team and give of your time to make things happen for the good of the community. This is no easy task and we are fortunate to have a full complement of Councillors, where some PCs struggle to fill the places. As Chairman I would like to thank our retiring Councillor, Alan Taylor, for the invaluable support to the community that he gave through two terms on the PC, serving eight years in total. He has been replaced by John McDarren from Hilton and I am pleased to welcome to our team. John has attended almost every PC meeting as a Member of the Public and participated enthusiastically. I am anticipating even more enthusiasm now that he has joined us.

As a PC we have concentrated on the needs and interests of the community first, and the affairs of the wider Eden Valley second. We have seen issues passed on to us increasingly by both EDC and the County Council, often as a cost-saving by them. We have no infrastructure to help us manage such issues and I propose to continue with the policy to put our community first throughout my tenure and only consider those initiatives that will have a true and proven benefit to the parish.”

27/19 Declarations of Interest – No declarations of personal or pecuniary interest, by elected members, of disclosable personal or pecuniary interests in respect of items on this Agenda were received.

28/19 Review of the following procedures (all documents available on www.murton.org.uk):
Standing Orders - A new version of model standing orders has been received from NALC. Murton Parish Council's Standing Orders will be updated and discussed at the next meeting.

Financial Regulations - No recommendations for changes are being made to this document which had minor amendments in 2016.

Signature 
Chairman, Murton Parish Council

Date of Meeting
05/08/19

Transparency Code for Smaller Authorities – the documents required to be made public in order to comply with the Transparency Code are available on www.murton.org

Procedure for Handling Requests made under the Freedom of Information Act 2000 - No recommendations for changes are being made to this document which was updated in 2018.

Complaints Procedure; Procedure for Dealing with the Press/Media - No recommendations for changes are being made to this document which was amended in 2016.

General Data Protection Regulations – Parish Council documentation will be reviewed at the August meeting.

- 29/19 Review of Arrangements with other Local Authorities and Review of Contributions made** – it was noted that there are currently no financial arrangements with other local authorities.
- 30/19 Review of Inventory of Land and Assets, Buildings and Office Equipment (Appendix 1) Resolved:** it was confirmed that the list is accurate and up to date.
- 31/19 Review of Representation on or Work with External Bodies and Reporting Arrangements** – it was noted that currently no Councillors represent the Council or work with external bodies.
- 32/19 Review and Confirmation of Arrangements of Insurance Cover** – it was noted that the updates to insurance cover had been made and that the fixed fees for second year (out of three) of £339.83 would be paid shortly.
- 33/19 Review of Memberships** – it was noted that the annual subscription for membership to CALC is £129.52.
- 34/19 Council's Employment Policies and Procedures** – it was noted that the Clerk's Contract had been revised to reflect increased hours from 150 to 18 per year.
- 35/19 Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972** – the PC had spent £168.50 under s.137 in 2018/19. The limit is £8.12 per head for 2019/20
- 36/19** It was agreed that Ordinary PC meetings will be held at 7.30 pm at Murton Institute (unless stated otherwise) as follow:
Monday 5 August 2019 Monday 4 November 2019
Monday 3 February 2020 Annual Parish Meeting - Monday 2 March 2020 - tbc
Monday 11 May 2020 - Ordinary & Annual Council Meetings

The meeting ended at 19.30

Signature 
Chairman, Murton Parish Council

Date of Meeting

05/08/19