

The Clerk
Murton Parish Council

Dispensation Request

Please accept this letter as my request for formal dispensation in respect of the matter detailed below.

Planning Application 15/0381
All discussion & comment on this personal
planning application

The reason for the request is to enable me to fully fulfil my duties as a member of Murton Parish Council in circumstances where I may have a registered disclosable pecuniary interest.

The dispensation is sought to enable me to participate and vote on those items at meetings of the Council.

Yours sincerely,

Signature

Councillor (Full Name)

A. Ki

Ann's Kirk

Dated: 11/05/15

ANNUAL BUDGET 2015-16

	Budget 2014/15	Year End 31.03.15	Budget 2015/16	Year to date
PAYMENTS (Inc VAT)				
Administration	500	596	1,000	-
Insurance & Subscriptions	500	541	550	-
Wages	1,545	1,550	1,579	290
Training	100	42	285	-
Cemetery	1,000	444	1,000	-
Village Environment	50	1,545	1,249	-
S137 Donations	200	323	200	-
Capital Projects	-	-	1,500	-
	3,895	5,041	7,363	290

	40	42.00	45.00	34.41
RECEIPTS				
Bank Interest	40	42.00	45.00	34.41
EDC Precept	3,455	3,455	3,813	3,813
Council Tax Reduction	220	220	142	142
Cemetery	400	560	470	150
Wayleave	73	151	-	-
VAT Refund	5	5	150	-
Donation	60	60	-	-
	4,188	4,493	4,620	4,139

	4,188	4,493	4,620	4,139
SUMMARY				
Income (Inc VAT)	4,188	4,493	4,620	4,139
Expenditure (Inc VAT)	3,895	5,041	7,363	290
Net Total	293	548	2,743	3,850

	Balance b/f 1 April 2014	Balance b/f 1 April 2015	Current Balance
Current Account	839.50	1,264	1,230
Instant Access	1,954.96	1,137	5,092
High Interest Deposit Account	2,259.82	2,294	2,328
Less uncleared cheque	-	-	105
Total Balances	5,054	4,695	8,544

Date

Internal Audit - Parish Councillor

Parish Clerk *June L Watson 11/05/15*
 Chair of Meeting *Barbara Govan 11/05/15*

Appendix 1

Payments since last meeting				
	Cheque	Payee	Item	Amount
05/02/2015	437	June Watson	Clerk's Salary - January	105.27
05/02/2015	"	June Watson	Clerk's Expenses	28.68
05/02/2015	436	Frank Price	Reimbursement for payment of website hosting fee	65.99
06/02/2015	438	Murton Parish Institute	Donation for solar panels	909.00
20/02/2015	439	Solway Recycling	Bench for Middle Green, Murton	318.00
03/03/2015	440	CALC	Clerk's Forum	5.00
05/03/2015	441	June Watson	Clerk's salary - February	105.39
11/03/2015	442	Appleby Golf Club	Room hire 2 Feb & 2 March 2015	40.00
05/04/2015	443	June Watson	Clerk's salary - March	105.19
10/04/2015	444	HMRC	PAYE - Jan-March 2015	79.00
06/05/2015	445	June Watson	Clerk's salary - April	105.39
				1,866.91

Receipts since last meeting				
09/03/2015		HM Treasury	War stock	0.70
09/03/2015		HM Treasury	War stock Redemption	75.00
19/03/2015		HMRC	VAT Reclaim	193.51
31/03/2015		Cumberland Building Society	Interest - Current Account	1.10
31/03/2015		Cumberland Building Society	Interest - Deposit Account	7.16
02/04/2015		Draper	Scattering ashes	150.00
24/04/2015		EDC	Precept and Council Tax Reduction	3,955.00
		Age Concern Appleby	Donation for defibrillator - £2k net-banked yet	4,382.47

Payments due before next meeting - for approval (estimated)				
May		June Watson	Clerk's Expenses Feb-May	125.97
May		CALC	Clerk's Forum - 14 April	5.00
May		CALC	Annual Membership	130.00
May		Murton Parish Institute	Hall Hire 2014-15	??
May		tbc	Annual Insurance Premium	420.00
May		ICO	Data Protection Registration (annual)	35.00
June		Steven Alderson	Noticeboard for Coupland Beck	340.00
June		June Watson	Clerk's salary - May	105.39
June		David Kipling	Cemetery first grass cut	108.00
July		June Watson	Clerk's salary - June	105.39
July		CALC	Training for new councillors	60.00
July		HMRC	PAYE - April-June 2015	79.00
July		Councillors	Travel expenses for training	15.00
				1,528.75

CLERK'S EXPENSES									
Date Incurred	Item	Detail	Ref	Purpose	Miles	0.505 mileage	Non-mileage	Amount Reimbursed	Cheque no
02-Feb-15	Mileage	Appleby Golf Club		PC Meeting	6 £	3.03			
11-Feb-15	Mileage	Penrith		Clerk's Forum	27 £	13.64			
13-Feb-15	Mileage	Hilton & Murton		Pinning up minutes	12 £	6.06			
14-Feb-15	Stationery	Cartridge World	14/09	Printer Ink	£	-	£ 28.50		
24-Feb-15	Mileage	Penrith		EDC Election Briefing	29 £	14.65			
02-Mar-15	Mileage	Appleby Golf Club		PC Meeting	6 £	3.03			
23-Mar-15	Mileage	Brook House, Murton		Election briefing for prospective councillors	10 £	5.05			
01-Apr-15	Mileage	EDC, Penrith		Delivery of nomination forms	29 £	14.65			
13-Apr-15	Mileage	Penrith Library		CALC - Clerk's Forum	29 £	14.65			
16-Apr-15	Mileage	Penrith Rugby Club		Data Protection Workshop	27 £	13.64			
04-May-15	Mileage	Hilton & Murton		Pinning up agenda & notices	12 £	6.06			
11-May-15	Mileage	Appleby Golf Club		PC Meeting	6 £	3.03			
					£	-			
					£	97.47	£ 28.50	£	125.97

ANNUAL TOTAL

Date

Parish Clerk June L. Watson 11.05.15

Chair Barbara Gowen 11.05.15

MURTON VILLAGE GREEN MANAGEMENT PLAN

Background.

This plan has been prepared following a number of representations to the Parish Council concerning the village greens in Murton. At the parish meeting in May 2014 it was agreed that Murton residents should be consulted concerning the maintenance of the village greens in Murton, and a plan would be prepared. The purpose of this plan is to ensure that responsibilities and agreed actions are clear, and that there is a framework for ongoing monitoring to ensure the greens are used and maintained in line with the legal framework that exists for their protection, and with the wishes of residents.

The Greens

This plan is primarily concerned with two areas of green known as the upper green and the middle green. Further areas of green were deemed to be in a satisfactory state, and not to lend themselves to any changes or enhancements.

The upper green is a large area of which a part has been mown regularly to provide an area suitable for children to play, and to provide a mown path to a seat overlooking the fell. The play area is well used, and it is agreed that it should be maintained. The rest of the area is grassland, and several residents have expressed an interest in improving the diversity of wild flowers in this grass; this will require an annual cut.

The middle green is bounded by houses and the beck. At the time of inspection the green, which was not mown was very overgrown and residents were agreed on the desirability of improving the appearance and amenity value of this area.

Rights and Responsibilities

The Parish Council

The Parish Council (PC) is the registered owner of all the village greens in the parish. The PC is therefore responsible for ensuring that the greens are used and managed in accordance with the statutory framework that exists for their protection.

The PC as the representative of the residents is also responsible for ensuring as far as possible that the wishes of the residents in respect of enhancing the amenity value of the green sand maintaining the greens can be realised.

The PC will consult with Commoners, to ensure that their rights in respect of the village greens throughout the parish are respected.

The PC will meet the residents annually to look at the greens with them and discuss any issues in respect of maintenance.

The PC will offer any help and advice that is wanted, and will welcome any ideas for improving the greens.

Murton residents

Residents have agreed on a voluntary basis to maintain various areas of the green:

Alan and Eileen Ormerod have for some time voluntarily cut the upper green play area. This is much appreciated by the PC and all residents; if help is needed at any time with this Ray Knowles has agreed to co-ordinate and find support.

A group of residents have agreed between themselves to cut and maintain the middle green, again Ray will co-ordinate help if needed. Again the PC is very appreciative of their efforts.

Residents should consult the PC in respect of any planned changes to any of the greens. In particular residents will not erect any structure or plant any trees or shrubs on the greens without consultation with the PC.

Residents should consult the PC in respect of any planned driveway across or parking area on a village green even if in connection with a successful planning application.

The Commoners

The commoners have a right to be consulted in any matter that may affect their rights to graze livestock on the greens and pass livestock across the greens.

July 2014

APPENDIX TO PARISH COUNCIL MEETING AGENDA – 11 May 2015

CORRESPONDENCE RECEIVED 3 February - ??

Received	Sender & Details	Format
3 Feb	CALC Circular, February 2015	Circulated
3 Feb	Cumbria CVS - Mental Capacity Act Training - Last Few Places	Circulated
3 Feb	NALC Newsletter - Monday 2 February 2015	Circulated
4 Feb	CALC – Local Council Precepts	Circulated
4 Feb	Cumbria CVS E-Bulletin - 4th February 2015 - Firm Foundations	Circulated
4 Feb	CALC – Rural Opportunities Bulletin	E-mail
5 Feb	CALC – Elections document	Circulated
9 Feb	Planning Progress - advertising consultancy re Neighbourhood Development Plans	E-mail
10 Feb	CALC – Sebergham PC notes of meeting re Turbine Application	E-mail
10 Feb	CALC – Grants available to Cumbria from Friends of the Lake District	E-mail
10 Feb	CALC – NALC's response to Local Government Finance Settlement, ie not capping PC budgets	Circulated
11 Feb	CALC – NALC Newsletter – Monday 9 February 2015	Circulated
11 Feb	CALC – Healthwatch Community Engagement Calendar	E-mail
13 Feb	EDC – Invitation to Comment on EDC's Draft Council Plan 2015-19. Deadline 20.03.15. No comments received from Councillors. No response submitted.	Circulated
17 Feb	Cumbria CVS – Training Update	E-mail
17 Feb	CALC – MRWS: Implementing Geological Disposal – Consultation event	E-mail
17 Feb	CALC – EALC Meeting 16.03.15	E-mail
20 Feb	CALC – NALC Newsletter – Monday 16 February 2015	Circulated
20 Feb	CALC – Audit, Data Transparency and Websites	Circulated
20 Feb	CALC – NALC'S Legal Topic Note 5 re change in law permitting e-mail service of summons and agenda and requirement to publish on a website	Circulated
23 Feb	CALC – NALC Newsletter Monday 23 February 2015	Circulated
2 March	CALC – CALC Circular – March 2015	Circulated
2 March	CALC – NALC Newsletter Monday 2 March 2015	Circulated
3 March	CALC – NALC Star Councils Awards	E-mail
3 March	CALC – Affordable Housing – A Fair Deal for Rural Communities summary report	Circulated
4 March	CALC – Rural Services Network – Rural Opportunities Bulletin	E-mail
9 March	CALC – NALC Newsletter Monday 9 March 2015	Circulated
12 March	CALC – Agenda Eden tripartite meeting 16.03.15	Circulated
12 March	CALC – North West Ambulance Service update – offer to talk at meeting	Circulated
13 March	CALC – Pre-election guidance for town and parish councils, ie purdah	Circulated
13 March	EDC – <i>Parliament in the Making</i> re local events to celebrate the Magna Carta	E-mail
16 March	CALC – NALC Newsletter – Monday 16 March 2015	
17 March	CALC – Victory in Europe Day events	Circulated
17 March	CCC – Consultation on draft Cumbria Minerals & Waste Local Plan – deadline 11.05.15	Circulated
18 March	Cumbria CVS – Training Update	E-mail
16 March	CALC – DCLG – Changes to the smaller authorities local audit and accountability framework	Circulated
17 March	Streetlife.com – information about new social media network	Circulated
23 March	My NHS: campaign to get involved in planning health services in Cumbria	Circulated
26 March	CALC – NALC Newsletter Monday 23 March 2015	Circulated
1 April	CALC – Rural Opportunities Bulletin	E-mail
30 March	CALC – NALC Newsletter – Monday 30 March 2015	Circulated
1 April	CALC – CALC Circular – April	Circulated
1 April	Pennine Journey Supporters Club Update	Circulated
7 April	CALC – Vacancy: Chief Officer of CALC	Circulated

Received	Sender & Details	Format
9 April	Cumbria CVS E-Bulletin	Circulated
13 April	CVS News – Third Sector Question Time - 23 April	Circulated
14 April	CVS News – Veterans Support Conference for Cumbria – 21 May	Circulated
20 April	CVS News – Motivating Volunteers training	E-mail
20 April	CALC – NALC Newsletter	Circulated
28 April	Appleby Police Newsletter	Circulated
28 April	CCC – Appleby Horse Fair Public Meeting Mon 18 May – poster	On noticeboards
28 April	CALC – Cumbria Community Foundation – offer of support to manage trusts	E-mail
28 April	CALC – Eden Association of Local Councils – minutes of 16.03.15, next meeting 23.06.15	Circulated
29 April	CALC Circular May 2015	Circulated
1 May	Landmar Support Services Ltd – invitation to Local Liaison Meeting at Warcop Training Camp – Thurs 21 May	E-mail