

# MURTON PARISH COUNCIL

Clerk: June Watson  
Telephone: 017683 52851/07834 884022  
E-mail: [jlw.watson@btinternet.com](mailto:jlw.watson@btinternet.com)

Correspondence:  
The Nurse's House, 50 Scattergate Green  
APPLEBY-IN-WESTMORLAND CA16 6SP

## MINUTES OF ORDINARY MEETING OF MURTON PARISH COUNCIL

9 May 2016

**Present:** Steve Atkinson (from item 5), Barbara Govan (Chair), Debbie Hewitt, Tina Longstaff, Anne King, Pat Laverty (Vice Chair), Alan Taylor. One member of the public was welcomed to the meeting.

- 29/16 Apologies for Absence** – no apologies for absence had been received.
- 30/16 Declarations of Interest** – no declarations of pecuniary interest were made.
- 31/16 Minutes of Previous Meeting**  
**Resolved:** that the minutes of the meeting of 1 February 2016 be signed by the Chairman of the meeting as an accurate record.
- 32/16 Open Session** – no issues were raised by members of the public.
- 33/16 CUMBRIA COUNTY COUNCIL**
- 33/16/1 Highways – Road Repairs** – various repairs which had been reported were being dealt with.
- 33/16/2 Highways – Cattle Grid at Brackenber** – the replacement of the cattle grid at Brackenber will restart shortly. Staff were diverted to deal with flood damage during the winter.
- 33/16/3 Hilton Bridge** – At the Parish Meeting in March, CCC had proposed widening the bridge at Hilton as it frequently requires repair, and has been damaged again recently. The response to the proposal at the Parish Meeting, and in informal discussions since, has been largely positive. The PC therefore agreed to support the proposal in principle and looks forward to receiving details of the design and construction. Planning permissions, owners' permissions and consultation with the Commoners and Landmarc will follow.
- 33/16/4 Footpaths** – No new reports of problems were received.
- 34/16 HEALTH & SAFETY**
- 34/16/1 Cemetery** – Cllr Govan had completed the H&S Check of the Cemetery and reported no problems. It was noted that the wall had been repaired.
- 34/16/2 Parish Owned Property** – Cllr Taylor had completed the H&S Check of the properties in Murton. No check on Hilton properties had been made. It was noted that the catch on the new noticeboard at Coupland Beck had broken. The Clerk will report this to the joiner about a replacement.

Barbara I. Govan

01/08/2016

**35/16 EDEN DISTRICT COUNCIL****35/16/1 Planning Applications**

**16/0002** – Proposed first floor extension over existing domestic garage, Green Tree, Hilton, Appleby CA16 6LU for Mr & Mrs E Smales – it was noted that this planning application had been withdrawn.

**16/0202** – Extend existing 2 bed cottage into a 3 bed cottage with kitchen/diner plus garage, Honeysuckle Cottage, Hilton CA16 6LU for Mr David Kipling. It was noted that the PC had responded in support of this application.

**15/0632** – Outline application for the erection of a four bedroom self-build house with garage and garden – Linden House, Hilton for Mr S Hogg – it was noted that this application, rejected by EDC Planning Committee, has been submitted to the Secretary of State for appeal.

**36/16/2 Garden Waste Skips** – to note that the necessary documents had been completed by the Chair and Clerk and the first skips had arrived in the parish. Owing to the increased use of skips following the floods, it is unlikely that more than one skip per month will be delivered for a few months.

**37/16 ANNUAL RETURN****37/16/1 Annual Governance Statement for 2015/16**

**Resolved:** that the Governance Statement be signed by the Chair.

**37/16/2 Accounting Statement 2015/16**– The accounts had been checked and the Annual Return had been signed off by the Internal Auditor.

The Clerk drew attention to a recurring discrepancy in previous years' calculation which has resulted in a £2.00 discrepancy in the statement.

**Resolved:** to write off the £2.00 discrepancy and accept the current year's figures.

**38/16 FINANCIAL REPORTS**

**38/16/1 Budget 2015/16 and Current Financial Situation** – this report was tabled.

**Resolved:** that the current Financial Report and list of Clerk's Expenses be signed by the Chair.

**38/16/2 Ongoing Defibrillator Costs** – Brian Moncaster, A,H & M First Responders reported on the installation of defibrillators in the parish. There are now four working fully: The Golf Club, Murton Institute, Hilton phone box and the wall of Bridge House, Murton. It was proposed that the PC adopt the defibrillators in Hilton and Murton (Bridge House). A schedule of the costs, donors and contributions made was reviewed. An endowment of £500 from the First Responders was offered as a contribution to the continuing maintenance costs outlined in the schedule, and as a reflection of the support of Hilton and Murton residents over the last 14 years. Although he will be standing down from involvement in the First Responders, Brian undertook to check the equipment weekly.

**Resolved:** that Murton PC would adopt the defibrillators in Hilton phone box and on the wall of Bridge House, Murton and they will be added to the PC's Asset Register.

Documents regarding contracts and insurance will be forwarded to the Clerk.

Brian was thanked for his hard work and for facilitating the endowment, which will be ring-fenced in the PC budget for the defibrillators.

- 39/16 Maintaining the Parish Environment** – Cllr King reported that over the winter volunteers had mown the Hilton top green, raked the grass away and planted plugs of pollinators under the guidance of Mandy Oliver, N Pennines AONB. A list of what had been planted would be forwarded to the Hilton Commoners.  
It was proposed that a band of yellow rattle be sown alongside the edge of Murton top green to discourage dense grass growth. It was a large area and there were currently insufficient volunteers to tackle anything further.  
The annual walk round the village greens is likely to take place in August.
- 40/16 Cemetery Management**
- 40/16/1 Cemetery Fees** – the fees were reviewed and compared with other Cemetery fees which had not been increased since 2011.  
**Resolved:** to maintain the current fees and review them again in 2017.
- 40/16/2 Guidelines Cemetery Management** – the Clerk had prepared a document incorporating the regulations that had been documented and were available in the parish records. A few minor amendments were still necessary but it was agreed this would be available to undertakers and users of the Cemetery.
- 41/16 Correspondence for Information** – the circulated list was noted. A letter had been received regarding the responsibility for the trees in the vicinity of Redstone Chapel which were are the subject of a Tree Preservation Order. One tree's branches are reaching over the roof of Redstone Chapel and creating a hazard. The Clerk will make enquiries regarding the procedure for proposing work to these trees.
- 42/16 Clerk's report on any actions taken under delegated powers not otherwise mentioned Valuation Office Agency** – the Clerk had completed the contact information for the Cemetery and submitted it to the Valuation Office Agency.  
**The Pensions Regulator** – the Clerk's contact details have been submitted onto the tpr.gov.uk website.
- 43/16 Councillors' reports and items for future agenda** – none received.
- 44/16 Date of next meeting: Monday 1 August at 7.30 pm – Murton Institute**

The meeting closed at 9.00 pm

**A LARGE PRINT VERSION OF THESE MINUTES IS AVAILABLE ON REQUEST FROM THE PARISH CLERK**

Signature  
Chair, Murton Parish Council

*Barbara I. Gowan*

Date of meeting

*01/08/2016*