

ANNUAL BUDGET 2016-17

	Budget 2015/16	Actual 2015/16	Budget 2016/17	To date
PAYMENTS (inc VAT)				
Administration	1,000	581	500	145
Insurance & Subscriptions	550	525	550	538
Wages	1,579	1,579	1,579	983
Training	285	-	120	-
Cemetery	1,000	660	1,000	882
Village Environment	1,249	387	1,000	-
S137 Donations	200	17	200	75
Capital Projects	1,500	-	900	-
Defibrillators	-	-	350	-
	7,363	3,751	6,199	2,623

RECEIPTS				
Bank Interest	45.00	44.42	45	30.90
EDC Precept	3,813	3,813	3,777	3,777
Council Tax Reduction	142	142	89	89
Cemetery	470	750	470	625
Wayleave	-	75	75	-
Defibrillators	150	-	150	1,300
VAT Refund	4,620	4,824	4,606	129
				5,951

SUMMARY				
Income (inc VAT)	4,620	4,824	4,606	5,951
Expenditure (inc VAT)	7,363	3,751	6,199	2,623
Net Total	-	2,743	1,073	3,328

	Balance b/f 1 April 2015	Balance b/f 1 April 2016	Current balance
Current Account	1,264	229	1,411.98
Instant Access	1,137	3,101	5,467.31
High Interest Deposit Account	2,294	2,328	2,359.03
Less uncleared cheques	-	-	142.00
Total Balances	4,695	5,658	9,096.32

[Signature]

Internal Audit - Parish Councillor

June Watson

Parish Clerk

Barbara Gowar

Chair of Meeting

Date 04/11/16


04/11/16

07/11/16

Payments since last meeting					Amount
Date	Cheque	Payee	Item		
05/08/2016	494	June Watson	Clerk's Expenses		67.62
05/08/2016	494	June Watson	Clerk's salary		106.30
05/08/2016	495	CALC	Clerk's Forum		5.00
09/08/2016	496	David Kipling	Grass cutting		120.00
19/08/2016	497	Cerebus Printing	The Villager		57.60
05/09/2016	498	June Watson	Clerk's salary		106.30
12/09/2016	499	David Kipling	Grass cutting		120.00
05/10/2016	500	Post Office Counters Ltd	PAYE July-Sept		79.80
05/10/2016	501	June Watson	Clerk's salary		106.30
25/10/2016	502	David Kipling	Grass cutting		120.00
28/10/2016	503	Appleby British Legion	Poppy wreath		17.00
31/10/2016	504	CALC	Clerk's Forum		5.00
					910.92

Receipts since last meeting				
Date				
01/09/2016		Glyn Jones	Interment - Allinson	340.00
18/08/2016		HMRC	VAT Refund 2015-16	128.99
06/09/2016		First Responders	Funds for payment of elec connection for Murton defib	800.00
				1,268.99

Payments due before next meeting - for approval (estimated)				
Month	estimate	Payee	Item	Amount
November		June Watson	Clerk's salary	106.30
November		June Watson	Clerk's Expenses	24.71
November		Hardware store	Bench maintenance	50.00
November		R Schug	Cemetery tree maintenance	150.00
November		EDC	Connection for Murton defib	800.00
December		June Watson	Clerk's salary	106.30
January		June Watson	Clerk's salary	106.30
				1,343.61

CLERK'S EXPENSES									
Date Incurred	Item	Detail	Ref	Purpose	Miles	0.505	Non-mileage	Amount Reimbursed	Cheque no
09-Aug-16	Mileage	Appleby to Hilton & Murton return		Pinning up minutes and notices	12	6.06			
31-Aug-16	Stationery	Heatons Office Solutions	CE16/06	Envelopes		0	2		
13-Oct-16	Postage	NG&L Dent	CE16/07	12 x 2nd class stamps		0	6.6		
31-Oct-16	Mileage	Appleby to Hilton & Murton return		Pinning up agendas	12	6.06			
25-Oct-16	Stationery	Stationery 4 Less	CE16/08	Punched pockets		0	3.99		
						12.12	12.59	24.71	
					Date				
				Parish Clerk	Jane L. Watson	03/11/16			
				Internal Audit - Parish Councillor		03/11/16			
				Chair	Barbara L. Gowar	07/11/16			

	OUT TURN 2015/16	BUDGET 2016/17	ACTUAL TO DATE	FORECAST OUT TURN	FORECAST OUT TURN NOTES 2016/17	PROPOSED BUDGET 2017/18	PROPOSED BUDGET NOTES
EXPENDITURE							
Administration	581	500	145	375	No election expenses, proposed purchase ext hard drive	500	Continue to build election expense budget
Insurance & Subscriptions	525	550	538	538		550	
Wages	1,579	1,579	1,089	1,595		1,595	
Training	-	120	-	-		120	
Cemetery	660	1,000	882	1,020	Tree maintenance	1,000	
Village Environment	387	1,000	-	50	Bench maintenance	1,000	
S137 Donations/expenditure	17	200	75	75	Contribution to purchase of defibrillator not required	200	??
Capital Projects	-	900	-	-	EDC connection costs for Murton defib	-	Average annual running cost x 2
Defibrillators	-	350	-	800		150	
TOTAL EXPENDITURE	3,749	6,199	2,729	4,453		5,115	

INCOME							
Bank Interest	42	45	31	40		40	
EDC Precept	3,813	3,777	3,777	3,777		3,777	provisional figure
Council Tax Reduction	142	89	89	89		89	provisional figure
Cemetery	750	470	625	625		470	
Wayleave	75	75	75	75		75	
VAT Refund	-	150	129	279	2015/16 VAT refund received this FY	150	
Donation	-	-	-	-		-	
Defibrillators	-	-	1,300	1,300	Donations from First Responders to cover EDC connection costs and future running costs	-	
TOTAL INCOME	4,822	4,606	5,951	6,185		4,601	
SURPLUS/DEFICIT	1,073	- 1,593	3,222	1,732		- 514	

END OF YEAR	
Balance at the Bank @ 01/04/16	4,695
Add income	6,185
	10,880
Less Expenditure (inc VAT)	4,453
Estimated Balance @ 31/03/17	6,427

Estimated Balance at the Bank @ 01/04/17	6,427
Add estimated income	4,601
	11,028
Less proposed expenditure (inc VAT)	5,115
Estimated Balance @ 31/03/18	5,913

Figures in red are related to proposed precept, ie last year's figures

Columns with green background are 2016/17 figures

Columns with yellow background are 2017/18 figures

PROPOSED PRECEPT	
Total needed to meet proposed budget:	£ 3,866.00
Deduct EDC Council Tax Reduction:	£ 89.00
Precept	£ 3,777.00
Council Tax Base for Murton (to calculate amount per household, divide proposed precept by CTB)	£ 146.31
	£ 26.42

	Council Tax Base Rate	Household
2013/14	140.88	24.84
2014/15	141.56	24.41
2015/16	145.64	26.18
2016/17	146.31	26.42

Note
Year end balance predictions include ring fenced funds for defibrillator
Donation from FR for maintenance & replacement parts

This will be noted in future quarterly summaries

£500.00

APPENDIX TO PARISH COUNCIL MEETING AGENDA - 7 November 2016		
CORRESPONDENCE RECEIVED - 27 July to 28 October 2016		
Received	Sender & Details	Format
27-Jul	Cumbria CVS - Training update	E-mail
27-Jul	CALC - Insurance Act update	E-mail
28-Jul	CALC - Cumbria Victims Charitable Trust letter	E-mail
28-Jul	CALC - Carlisle OpShops Great Giveaway Day	Circulated
29-Jul	Eden Brows Update 14	E-mail
01-Aug	CALC - NALC Survey re Community Led Housing	E-mail
03-Aug	Cumbria CVS E-Bulletin	E-mail
03-Aug	CALC - Nominations for CALC Executive Committee	Circulated
03-Aug	EDC - Post Appleby Fair meeting notes	Circulated
05-Aug	CALC - EDC Free central heating scheme	E-mail
08-Aug	CALC - NALC - Being a Good Employer	E-mail
08-Aug	CALC - Compliance with the Transparency Code - guidance notes	E-mail
11-Aug	Cumbria CVS Training and Events	E-mail
11-Aug	CALC - Cumbria Constabulary Public Consultation Survey	Circulated
12-Aug	Cumbria Success Regime - stakeholder update briefing	Circulated
16-Aug	Northern Gas Networks - £50k Community Promises Fund	E-mail
16-Aug	Cumbria CVS Training and Events Update	E-mail
19-Aug	CALC - Defra's Food Tourism Scheme grant funding	E-mail
22-Aug	Cumbria Police - Notification of attempted break in, Murton	Circulated
22-Aug	Eden Brows Update 15	Circulated
22-Aug	Cumbria CVS Training Spotlight	E-mail
25-Aug	CALC - notice of Good Councillor course at Bolton	Circulated
25-Aug	CALC - ACT AGM AND Community Led Planning Debate	Circulated
26-Aug	Cumbria Neighbourhood Watch Association - new chairman	E-mail
26-Aug	CALC - Friday roundup	E-mail
01-Sep	Events at SLCC - Annual Conference	E-mail
02-Sep	CALC - Cumbria LEP Annual Report	E-mail
06-Sep	CALC - Cumbria CVS Training for Volunteers	Circulated
07-Sep	CALC - NALC - The Rights of Local Councils to be Notified of Planning Applications and Decisions (revised)	E-mail
07-Sep	Cumbria CVS E-Bulletin	E-mail
07-Sep	CCC - Submission of The Cumbria Minerals & Waste Local Plan	E-mail
08-Sep	Cumbria CVS Training	E-mail
09-Sep	CALC - Nomination papers for CALC Executive Committee	E-mail
09-Sep	Edenbrows Update 16	E-mail
12-Sep	Cumbria Police - Parish Council Newsletter	Circulated
12-Sep	CALC - September Circular	Circulated
13-Sep	CALC - Letter from Gavin Barwell MP, Housing & Planning Minister	E-mail
13-Sep	CALC - Emergency Plans for Parishes	Circulated
14-Sep	CCC - Documents relating to Edenside Care Home consultation	Circulated
15-Sep	Cumbria CVS - Feedback request	E-mail
15-Sep	CALC - Environment Agency - Catchment Director Update for River Eden	Circulated
16-Sep	Cumbria CVS AGM	E-mail
20-Sep	Enforcement Bailiffs Ltd - request to be on approved contractors list	E-mail
20-Sep	Cumbria CVS Training & Events Update	E-mail

20-Sep	CALC - Changes to CALC constitution	Circulated
21-Sep	Cumbria Success Regime - stakeholder update briefing	E-mail
22-Sep	CCC - Cabinet Decision to close Edenside Care Home	E-mail
22-Sep	CCC - Grand Prix: Service 563 Kirkby Stephen-Brough-Appleby-Penrith	E-mail
23-Sep	Cumbria Success Regime - stakeholder update briefing	E-mail
26-Sep	Cumbria Success Regime - The Future of Healthcare - public consultation launch	Circulated
28-Sep	CALC - Cumbria Success Regime - The Future of Healthcare - launch	E-mail
30-Sep	Eden Brows Update 17	E-mail
30-Sep	CALC - AGM Invitation	Circulated
03-Oct	CALC - EDC Sandbag policy	Circulated
03-Oct	CALC - Update on NALC & CALC passwords	Circulated
04-Oct	Cumbria CVS E-Bulletin	E-mail
04-Oct	Cumbria Success Regime - stakeholder meetings	Circulated
05-Oct	CALC - Eden Association of Local Councils Meeting 10.10.16	Circulated
05-Oct	CALC Circular for October	Circulated
06-Oct	Cumbria CVS AGM 19.10.16	E-mail
06-Oct	Environment Agency Maintenance and Repair Programme	Circulated
07-Oct	Eden Brows Update 18	E-mail
10-Oct	Healthcare for the Future Newslettrer	Circulated
14-Oct	Eden Brows Update 19	E-mail
14-Oct	CALC - Friday roundup	Circulated
18-Oct	Cumbria CVS Training and Events Update	E-mail
19-Oct	CCC - Grand Prix: Service 563 Kirkby Stephen-Brough-Appleby-Penrith	Circulated
20-Oct	Countryside Alliance - Rural Oscars open for business	E-mail
21-Oct	Eden Brows Update 20	E-mail
21-Oct	Alfred Wainwright's Westmorland Heritage - request for fundraising support	E-mail
24-Oct	CCC - Grand Prix: Service 563 Kirkby Stephen-Brough-Appleby-Penrith	E-mail
24-Oct	CALC - Rodent control course	E-mail
25-Oct	Cumbria CVS Update	E-mail
25-Oct	Cumbria Success Regime - Healthcare for the Future Newsletter	E-mail
26-Oct	CCC - Grand Prix: Service 563 Kirkby Stephen-Brough-Appleby-Penrith	E-mail
26-Oct	CCC - Connencting Cumbria Newsletter	E-mail
27-Oct	CALC - News from West Cumbrians' VOICE for Healthcare	E-mail
27-Oct	Penrith & District Red Squirrel Group - request for financial support	Letter
28-Oct	Eden Brows Update 20	E-mail
28-Oct	CALC - Friday roundup	E-mail