

# MURTON PARISH COUNCIL

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## MINUTES OF ORDINARY MEETING OF MURTON PARISH COUNCIL

6 August 2018

**Present:** Alastair Bell, Anne King (Chairman of Meeting) Pat Laverty (Vice Chairman), Tina Longstaff, Alan Taylor.

- 50/18 Apologies for Absence** – Apologies from Cllr Govan (holiday) and Cllr Hewitt (unforeseen childcare) had been received and were accepted.
- 51/18 Declarations of Interest** – no declarations of pecuniary interest were made.
- 52/18 Minutes of Previous Meeting**  
**Resolved:** that the minutes of the Annual and Ordinary meetings on 14 May 2018 be signed by the Chairman of the meeting as an accurate record.
- 53/18 Open Session** – there were no issues raised by the members of the public.

## ITEMS FOR REPORT

- 54/18 STANDING ORDERS (Appendix 1)** – the 2016 version of the Standing Orders had been reviewed and recommendations received from NALC included. These included updates related to data protection, changes to external audit and use of digital technology.  
**Resolved:** that the Council accept the revisions to the Standing Orders.
- 55/18 CUMBRIA COUNTY COUNCIL - CCC** Cllr Andy Connell had provided written updates on various CCC items.
- 55/18/1 Widening of Hilton Bridge** – Cllr Connell is pursuing this project which was scheduled for 2018 but has been put on hold pend a less expensive re-design.
- 55/18/2 Winter Weather Damage** – it was noted that over 100 potholes had been identified and marked up for repair in the parish. However, a resident has contacted CCC regarding the lack of marking on potholes on the road between Murton crossroads and the fell gate.
- 56/18 HIGHWAYS ENGLAND**
- 56/18/1 North Trans-Pennine Project** – Cllr King reported on the workshop regarding the dualling of the A66 from Scotch Corner to Penrith. It was at the proposal stage and funding had not yet been secured.

Signature  
Chairman, Murton Parish Council

*Barbara I. Govan*

Date of meeting

05/11/18

- Resolved:** that the PC write to Rory Stewart MP in support of this project.
- 56/18/2 A66 Low Moor to Kirkby Thore Reconstruction Works** – it was noted that the closures of the A66 for essential road repairs begins on 7 September for 7 weekends. The road will be totally closed from 10 pm Fridays until 3 am Mondays.
- 57/18 HEALTH & SAFETY**
- 57/18/1 Cemetery** – The cemetery was reviewed as part of the Village Green Walk (see later item).
- 57/18/2 Parish Owned Property** – H&S inspections of the PC’s assets had taken place. The decision to replace the Hilton noticeboard with a *Weathershield* noticeboard from *notice.me.com* was agreed in principle but would be discussed under Financial Reports.
- 58/18 MILITARY RANGE AT WARCOP**
- 58/18/1 Public Inquiry – amendment to Registers of Common Land relating to Murton Fell, Hilton Fell, Burton Fell and Warcop Fell.** The Public Inquiry is due to take place on 13 and 14 September at Kendal County Hall. The deadline for submissions of skeleton arguments is Wednesday 15 August. Although the focus is on the legal technicalities of the case it was agreed that the PC should submit an argument and speak at the Inquiry. Cllr King will draft a submission and circulate this to Councillors for comment. It was felt that as this was a Public Inquiry, the public, ie Murton residents, should have a voice.
- 58/18/2 Local Liaison Meeting – 22.05.18** – Cllrs Govan and Lavery attended this meeting and the report had been circulated to Councillors.
- 58/18/3 Area Access Working Group – 20.06.18** – Cllr King reported on this meeting.
- 58/18/4 The Battle’s Over – A Nation’s Tribute – 11 November 2018** – Cllr Lavery is liaising with Warcop and local residents regarding the 7 pm beacon lighting (part of a national tribute) and unless the village hall committee propose to organise an event in the hall he will organise a barbeque at the foot of Murton Pike.
- 59/18 GENERAL DATA PROTECTION REGULATION (GDPR)** – The working group of Cllrs Hewitt and Taylor and the Clerk had met to review the CALC guidance on drafting a Privacy Policy, Data Protection Policy and related items. The chairman thanked them for this time consuming and necessary work. The Clerk presented a draft Consent Form (Appendix 2) to be used to allow the PC to hold personal data from individuals. Work on other documents is in progress.
- Resolved:** that the Consent Form be approved and be used as appropriate.
- 60/18 EDEN DISTRICT COUNCIL**
- 60/18/1 Planning Application 18/0218** – Lowfield Farm, Appleby – Extension under variation of Condition 3 (enlargement improvement or alteration to dwelling house) for Mr & Mrs G Wilson. To note that this has been approved by EDC.



- 60/18/2 Planning application 18/0410** – Heather Bank, Brackenber – Erection of a free-range egg unit with associated feed bins, hardstandings and access track. To note that the PC responded that it could not support this application as it currently includes road widening on Common Land.

## ITEMS FOR DISCUSSION AND/OR DECISION

### 61/18 FINANCIAL REPORTS

- 61/18/1 Budget 2018/19 and Current Financial Situation** (Appendix 4 ) – This report was reviewed.

**Resolved:** that the current Financial Report and list of Clerk's Expenses be signed by the Chairman.

- 61/18/2 Purchase of Noticeboard for Hilton** – the budget was reviewed and the purchase of the noticeboard at the discounted rate of £479.95 (ex VAT) was agreed in order to reduce the reserves.

**Resolved:** that a noticeboard for Hilton be purchased.

- 61/18/3 Cheque signing** – the Clerk reported that, although a signatory on the PC's bank account she does not usually sign bank forms. However, in the absence of the Chairman on holiday, she will be signing cheques in order to pay invoices and to arrange a direct debit to the Information Commissioner's Office.

- 61/18/4 Budget Setting for 2019/20** - the Clerk reminded Councillors that the budget will be set at the November meeting. All items proposed should be fully costed and details available at that meeting.

- 62/18 MAINTAINING THE PARISH ENVIRONMENT – Annual Village Green & Cemetery Walk.** Cllrs King and Bell, the Clerk reviewed the Village Greens and were joined by a resident at Murton Top Green, and another resident in Hilton.

#### **Murton Top Green**

The yellow rattle planting has gone well.

Notice re fell access needs cleaning.

A play area is continuing to be mown on a voluntary basis.

There was the perennial problem of dog fouling.

#### **Murton Middle Green**

It is very well looked after by a volunteer.

Dog fouling was evident.

Strimming of the area under the seat by the wall would be helpful but was no doubt in hand.

#### **Cemetery**

Despite a new sign asking people to take rubbish home some had been left by the gate.

Suggestions of a compost bin positioned near the gate, and a waste bin outside the Cemetery were made.

There are 3 holes in the SE wall, one of which is protected by a hurdle as stock have entered the cemetery. These are due to be repaired.

Cllr Bell has begun to research the Rural Payments Agency with regards to financial support with repairs and maintenance under the Countryside Stewardship scheme.

Only part of the cemetery can be mown as there are large uneven patches. The gravel paths are in need of attention. Cllr Longstaff undertook to research this.

Cllr King will ask for volunteers to help maintain the Cemetery on a more regular basis in the next edition of *The Villager*.

#### **Hilton**

More wildflowers had grown in Hilton Top Green where plugs had been planted and it is being nurtured voluntarily.

A volunteer had repainted a bench part way up the village.

The bench outside Fairview needs maintenance. A resident undertook to do this, costs to be recouped through the PC.

- 63/18 Correspondence for Information (Appendix 2)** - the list of correspondence was noted. In addition, the Clerk drew Councillors' attention to the following:  
A letter had been received from St John's Church thanking the PC for arranging the Cemetery and Churchyard tidy up in May.  
A Hilton resident had written to ask for the PC's permission to create a drainage gutter to draw surface water away from his property. As this had been received after the agenda had been published the PC is unable to make a decision on this matter at this meeting. However, it was agreed that advice would be offered and the problem reported to CCC by the Clerk.
- 64/18 Clerk's report on any actions taken under delegated powers not otherwise mentioned** – No actions had been taken.
- 65/18 Councillors' reports and items for future agenda** – no items were proposed.
- 66/18 Date of next Ordinary meeting: Monday 5 November at 7.30 pm.**

**The meeting closed at 9.05 pm**

A large print version of these minutes is available on request from the parish clerk. All documents relating to this meeting are available here: [www.murton.org.uk](http://www.murton.org.uk)

Signature  
Chairman, Murton Parish Council

Barbara I. Gouan

Date of meeting

05/11/18