

MURTON PARISH COUNCIL

Clerk: June Watson
Telephone: 017683 52851
E-mail: clerk@murton.org.uk

Correspondence:
The Nurse's House, 50 Scattergate Green
APPLEBY-IN-WESTMORLAND CA16 6SP

NOTICE OF ORDINARY MEETING OF MURTON PARISH COUNCIL

To all members of the Council: Alastair Bell, Barbara Govan (Chairman), Debbie Hewitt, Anne King, Pat Laverty (Vice Chair), Tina Longstaff, Alan Taylor.

You are hereby summoned to attend an Ordinary Meeting of Murton Parish Council to be held at **Murton Parish Institute on Monday 5 November 2018 at 7.30 pm.**

AGENDA

1. **Apologies for Absence:**
2. **Declarations of Interest** - To receive declarations, by elected members, of disclosable personal or pecuniary interests in respect of items on this Agenda.
3. **Minutes** - To authorise the Chairman to sign the minutes of the Annual Council Meeting and the Ordinary Council Meeting held on 6 August 2018 as a true record.
4. **Open Session** - Members of the public (and councillors with a prejudicial interest in an item of business) have the opportunity to make statements and ask questions of the Council.

ITEMS FOR REPORT

5. **EDEN DISTRICT COUNCIL**
 - 5.1 **Planning Applications – to note the following:**
 - 18/0410 - Heather Bank, Brackenber, Appleby CA16 6LP** - Erection of a free range egg unit with associated feed bins, hardstandings and access track. This application has been approved by EDC Planning Committee.
 - 18/0614 - Langton Field, Appleby CA16 6JG** - Change of use of agricultural land to siting of 17 static holiday caravan. To note that the PC did not support this application on the grounds of poor vehicular access and visibility. Cllr Bell declared an interest and abstained from comment.
 - 18/0681 - Linden House, Hilton CA16 6LU** - Reserved matters application in respect of access, appearance, landscaping, layout and scale. To note that the PC wrote in support of this application.
 - 18/0728 - Brackenber House, Brackenber, CA16 6LP** - Renovation of existing farmhouse dwelling, barn conversion and replacement of outbuildings. To note that the PC wrote in support of this application.
 - 5.2 **Footway Lighting** – to receive an update on the transfer of assets (3 footway lights) from EDC to Murton Parish Council.
 - 5.3 **Parish Council and District Council Elections** – to note the information received from EDC regarding the costs of elections scheduled for 2 May 2019.
6. **CUMBRIA COUNTY COUNCIL** – to receive an update from Highways on road repairs and drain maintenance.
7. **The Battle's Over – A Nation's Tribute** – to receive an update on the plans to commemorate the end of the World War 1 on 11 November, ie beacon lighting on Murton Pike and barbecue at the Institute.

8. **MILITARY RANGE AT WARCOP - Commons Deregistration** - to receive an update on the Public Enquiry on the amendment of the Registers of Common Land relating to Murton Fell, Hilton Fell, Burton Fell and Warcop Fell.

ITEMS FOR DISCUSSION AND/OR DECISION

9. **EDEN DISTRICT COUNCIL – Planning Applications to be discussed:**
18/0862 – Fairview, Hilton, Appleby CA16 6LU - Proposed alterations to include a side extension incorporating additional living accommodation and a replacement detached garage.
18/0864 – Adjacent to Garth Croft and Langton Field, Appleby – Reserved matters application for scale, appearance, landscaping and layout attached to approval 17/0919.
10. **GENERAL DATA PROTECTION REGULATION** – to discuss and adopt the following documents:
10.1 Data Protection Policy (Appendix 1)
10.2 Website Privacy Notice (Appendix 2)
10.3 Freedom of Information Policy (Appendix 3)
10.4 Subject Access Request Policy (Appendix 4)
10.5 Subject Access Request Form (Appendix 5)
10.6 Statement for Website (Appendix 6)
10.7 GDPR Councillor Checklist (Appendix 7)
11. **HEALTH & SAFETY**
11.1 Cemetery - to discuss the essential repairs to the cemetery wall, removal of leylandii, and dislodged memorial.
11.2 Parish Owned Property - to discuss maintenance or repairs needed, eg seat at Hilton, noticeboards.
12. **MAINTAINING THE PARISH ENVIRONMENT** – to receive reports on issues relating to the Village Greens and requests for funding.
13. **FINANCIAL REPORTS**
13.1 Budget 2018/19 and Current Financial Situation (Appendix 8)
13.2 Budget 2019/20 – to discuss the proposed draft budget and set the precept for 2019/20 (Appendix 9).
14. **Correspondence for Information** (Appendix 10)
To note items of correspondence received since the last meeting.
15. **Clerk’s report on any actions taken under delegated powers not otherwise mentioned**
16. **Councillors’ reports and items for future agenda**
17. **Date of next Ordinary meeting: Monday 4 February at 7.30 pm**

June L. Watson

Parish Clerk