

ANNUAL BUDGET 2015-16

	Budget 2014/15	Year End 31.03.15	Budget 2015/16	Year to date
PAYMENTS (inc VAT)				
Administration	500	596	1,000	487
Insurance & Subscriptions	500	541	550	525
Wages	1,545	1,550	1,579	1,369
Training	100	42	285	-
Cemetery	1,000	444	1,000	660
Village Environment	50	1,545	1,249	391
S137 Donations	200	323	200	17
Capital Projects	-	-	1,500	-
	3,895	5,041	7,363	3,450

RECEIPTS				
Bank Interest	40	42.00	45.00	34.41
EDC Precept	3,455	3,455	3,813	3,813
Council Tax Reduction	220	220	142	142
Cemetery	400	560	470	750
Wayleave	73	151	-	75
VAT Refund		129	150	-
Donation		60	-	-
	4,188	4,617	4,620	4,814

SUMMARY				
Income (inc VAT)	4,188	4,617	4,620	4,814
Expenditure (inc VAT)	3,895	5,041	7,363	3,450
Net Total	293	424	2,743	1,364

	Balance b/f 1 April 2014	Balance b/f 1 April 2015	Current Balance
Current Account	839.50	1,264	716
Instant Access	1,954.96	1,137	3,092
High Interest Deposit Account	2,259.82	2,294	2,328
Less uncleared cheques	-	-	-
Total Balances	5,054	4,695	6,136

Internal Audit - Parish Councillor

Parish Clerk

Chair of Meeting

[Signature] Date 13/01/15

[Signature] 01/02/15

[Signature] Barbara Cowan . 01/02/15

Payments since last meeting				
Date	Cheque	Payee	Item	Amount
05/11/2015	472	June Watson	Clerk's salary - October	105.50
05/11/2015	"	June Watson	Clerk's Expenses - Aug-Oct	74.20
05/11/2015	471	Murton Parish Institute	Hall hire 2014-15	75.00
11/11/2015	473	EDC	Election Expenses	70.00
05/12/2015		June Watson	Clerk's salary: 6 Nov-5 Dec 2015	105.23
05/01/2016		June Watson	Clerk's salary: 6 Dec 2015- 5 Jan 2016	105.43
13/01/2016		Post Office Counters	PAYE: Nov 2015-Jan 2016	79.00
				614.36

Receipts since last meeting				
Date	Cheque	Payee	Item	Amount
25/11/2015	Cheque	Glyn Jones	Interment - Wright	300.00
06/01/2016	Cheque	Electricity North West	Wayleave payment	74.62
				374.62

Payments due before next meeting - for approval (estimated)				
Month		Payee	Item	Amount
February		June Watson	Clerk's salary - February	105.50
March		June Watson	Clerk's salary - March	105.50
April		June Watson	Clerk's salary - April	105.50
		CALC	Training for new councillors	60.00
		Councillors	Travel expenses for training	15.00
				391.50

CLERK'S EXPENSES									
Date Incurred	Item	Detail	Ref	Purpose	Miles	0.505 mileage	Non-mileage	Amount Reimbursed	Cheque no
02-Nov-15	Mileage	Murton		PC Meeting	10	5.05			
06-Nov-15	Stationery	Appleby Business Centre	15/05	Laminating notices for boards and cemetery			5.00		
09-Nov-15	Mileage	Hilton & Murton		Pinning up minutes	12	6.06			
13-Nov-15	Stationery	Heatons Office Solutions	15/06	Scan and print of parish footpath map			8		
21-Nov-15	Stationery	Inks Direct	15/07	Printer inks			17.78		
25-Nov-15	Stamps	Appleby Business Centre	15-Aug	12 x 2nd class stamps			6.48		
30-Nov-15	Mileage	Murton		Councillors' induction, Murton	10	5.05			
13-Nov-16	Mileage	Murton		Meeting with Chair & Vice Chair	10	5.05			
24-Jan-16	Mileage	Hilton & Murton		Pinning up agendas	12	6.06			
28-Jan-16	Mileage	Penrith Fire & Rescue HQ		CALC - Clerk's Forum	27	13.64			
01-Feb-16	Mileage	Murton		PC Meeting	10	5.05			
					91	45.96	37.26	83.22	

Date

Parish Clerk *Janel Watson* 22.01.16

Internal Audit - Parish Councillor

Chair *Barbara L. Goson* 01/02/16

	ACTUAL OUT TURN 2014/15	BUDGET 2015/16	ACTUAL TO DATE	FORECAST OUT TURN	FORECAST OUT TURN NOTES 2015/16	PROPOSED BUDGET 2016/17	PROPOSED BUDGET NOTES 2016/17
EXPENDITURE							
Administration	596	1,000	487	707	Clerk's expenses, website hosting, no election expenses	750	
Insurance & Subscriptions	541	550	525	525		550	
Wages	1,550	1,579	1,369	1,579		1,579	CALC training for new councillors
Training	42	285	-	-	No training requested at present	120	
Cemetery	444	1,000	660	780	Repairs, autumn tidy up	1,000	Possible repairs
Village Environment	1,545	1,249	391	391	£909 allocated to PC panels budgeted for this year, was paid end of 2014/15	1,000	Institute noticeboard, BT charges for phone box, ??
S137 Donations/expenditure	323	200	17	84	Poppy wreath, ? Villager x 1	200	Annual contracts x 2, battery replacement
Defibrillators		1,500	-	1,500	Defibrillator	350	Includes defibrillator installations
Capital Projects		1,500	-	1,500		900	
TOTAL EXPENDITURE	5,041	7,363	3,450	5,567		6,449	
INCOME							
Bank Interest	42	45	34	42		45	
EDC Precept	3,455	3,813	3,813	3,813		3,777	
Council Tax Reduction	220	142	142	142		89	
Cemetery	560	470	750	750		470	
War Stock/Wayleave	151	-	75	145	No further War Stock income	-	
VAT Refund	5	150	-	20		150	
Donation	60	-	-	-		-	
TOTAL INCOME	4,493	4,620	4,814	4,912		4,531	
SURPLUS/DEFICIT	- 548	- 2,743	1,364	- 655		- 1,918	

END OF YEAR	
Balance at the Bank 01/04/15	4,695
Add income	4,912
Less Expenditure (inc VAT)	9,607
Estimated Balance @ 31/03/16	5,567
Estimated Balance at the Bank @ 01/04/16	4,040
Add estimated income	4,040
Less proposed expenditure (inc VAT)	4,531
Estimated Balance @ 31/03/17	8,571
	6,449
	2,122

PROPOSED PRECEPT	
Total precept proposed for 2016/17:	£ 3,866.00
Deduct EDC Council Tax Reduction:	£ 89.00
Precept	£ 3,777.00
Council Tax Base for Murton	146.31
(to calculate amount per household, divide proposed precept by CTB)	£ 26.42
Council Tax Base Rate	Per household
2013/14	140.88
2014/15	141.56
2015/16	145.64
2016/17	26.18

Figures in red are related to proposed precept
Columns with grey background are 2015/16 figures

Parish Clerk

J Jackson

Date 01/02/16

Chair of Meeting

Barbara L. Gowan 1/2/16

The Clerk
Murton Parish Council

Dispensation Request

Please accept this letter as my request for formal dispensation in respect of the matter detailed below.

Discussing and voting on the precept for
2016-17.

The reason for the request is to enable me to fully fulfil my duties as a member of Murton Parish Council in circumstances where I may have a registered disclosable pecuniary interest.

The dispensation is sought to enable me to participate and vote on those items at meetings of the Council.

Yours sincerely,

Signature

Councillor (Full Name)

Stephen Atkinson Stephen Atkinson

Dated: 01/02/16

The Clerk
Murton Parish Council

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Signature

Councillor (Full Name)

Barbara Gouan BARBARA IRENE GOUAN

Dated: 01/02/16

The Clerk
Murton Parish Council

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Signature

Councillor (Full Name)


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DEBBIE HENITT
.....

Dated: 01/02/16.....

The Clerk
Murton Parish Council

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Signature

Councillor (Full Name)

A. Kirli

Anne Kirli

Dated: 01/02/16

The Clerk
Murton Parish Council

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Signature

ARJ
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Councillor (Full Name)

ALAN RICHARD TAYLOR
.....

Dated: 01/02/16.....